

Sanday Development Trust



SANDAY DEVELOPMENT TRUST

ANNUAL REPORT

FOR THE YEAR ENDING 31 MARCH 2017

Skills for Sanday



Led by our community, for our community

CONTENTS



- 3 From the Chair**
- 5 It all starts with why?**
- 6 Keeping our community at the heart of everything we do**
- 8 Our activities and achievements**
- 12 Structure, governance and management**
- 13 Our charitable objectives**
- 14 Financial review**
- 15 Summary of financial activities**
- 16 Charity information**

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From the Chair

Reflecting on the year April 2016—March 2017

Another year has passed, my third as chairman, and the time has come to reflect on the work of the Trust and our aspirations for the future. For me personally, the past year has seemed rather frustrating. I know I am not alone in wanting to achieve more, faster, however on reflection the year has been one of steady progress, and we have to remember that just maintaining our existing services is an achievement in itself given the hard financial climate we live in.

As a registered charity, the Trust is unable to trade commercially to raise funds. We are therefore dependent on grants and our ten percent share in the Spurness wind farm, to raise the revenue that keeps our community services running. Overall it has become increasingly difficult to attract grants towards running costs, and changes to UK Government's funding for renewable energy means Trust income has reduced. It is therefore pleasing to note that all our services are still running and they continue to be highly regarded by residents and visitors alike.

Our Ranger service is as popular as ever and still attracts funds from the Sanday Community Council and Scottish Natural Heritage. SNH budgets have been cut and we have to adapt to merit continued funding. Emma, the Ranger, has started both volunteer rangers and junior rangers, helping to meet the SNH criteria of extending environmental engagement to new audiences.



Grey Seal, Orerswick Bay

The Heritage Centre, Croft, and Burnt Mound continue to be major visitor attractions and are popular with residents as well. The Heritage Group volunteers manage the facilities and are working hard to return the carved Appiehouse Stone to its rightful home as soon as all the requirements for its display can be accommodated. This will be a huge boost for the Centre and a victory for community ownership.

Skills for Sanday delivers a diverse range of workshops and courses for residents. Craft courses have been very popular, and

WELCOME

a craft group has now been set up leading to the opening of a Craft Hub which displays and sells all manner of articles made here on Sanday. Sales have been very encouraging and we hope that a permanent home can be created in the future, possibly as part of our plans for Kettletoft.

Youth Drop-ins continue to attract younger members of our community, and the Trust constitution has been amended to allow 16 year olds to join making them eligible for proposal as directors. I hope to see representation from this sector in the future and urge all young Sanday residents to think about nominating a director / trustee for election at our AGM on the 13th February. It's your future and we want to hear your views.



Heilsa Fjold constantly receives great reviews from visitors who comment on the wonderful resource it is for Sanday. A haven on wet, blustery days like the one battering my window as I write this. The Centre is well used by residents, but I am mindful of the fact that it was built primarily for our younger generation, and I therefore repeat my hope that a representative of that generation stands as a Trust Director to add their voice to the Board.

This year has seen the start of a new project aimed at social inclusion through the medium of gardening. Emma Neave-Webb has been appointed as Project Manager and Alan Cole as the Gardener. Emma is well known on Sanday as the Ranger, but Alan may not be known to you all yet. We welcome them both to this new project and look forward to working with them as the garden is developed. Planning Permission delayed the start, but this is now approved and we can see progress on erecting a Polycrub and Polytunnel to provide ideal growing conditions. Keep an eye on the Sanday Sound for news of the project and opportunities to get involved.

Finally, our long term proposals for Kettletoft have taken a step forward with the purchase of Harbour House. This is to be refurbished as a Gateway House at an affordable rent, and work is ongoing to finalise plans and advertise the build to local trades. We continue to negotiate on the purchase of other properties within the village to take forward our ideas for business premises, retail opportunities, and community space, making Kettletoft a vibrant, beautiful place to live and work. Plenty of work lies ahead and we will no doubt be asking the community for help in achieving our goals. There will be lots of opportunities to help out, so if this is your thing and you have some time to spare, don't hesitate to volunteer. We welcome everyone, so get involved.

To sum up, the past year has seen services maintained, progress made on future plans, and assets acquired, against a backdrop of declining income. There are many challenges ahead, and exciting developments to pursue. As members of the Development Trust you can help to take our work forward. The higher our membership within the community, the better our chances of securing funds, so if you are reading this and you are not a member, please join now. It costs you nothing, but that membership is invaluable to us in demonstrating community support to possible funders. Forms are available from Heilsa Fjold. If you are already a member, then perhaps you would consider joining the Board as a Trustee / Director. New directors are needed this year and fresh ideas are always welcome. Nomination forms are again available from Heilsa Fjold.

I look forward to meeting old and new members at our AGM on the 13th February.

Steve Ray
Chairman of Sanday Development Trust

www.facebook.com/sandayDT

It all starts with why...

Sanday Development Trust was formed in 2004 by a group of Sanday residents in the belief that our community could flourish through the development of community-led activity, partnership working and enterprise.

As a community led group working to tackle local issues, the Trust aims to improve the quality of life for all Sanday folk, with the vision of “an economically prosperous, sustainable community that is connected to the wider world, but remains a safe, unspoilt environment where people are proud to live, able to work, to bring up and educate their children, to fulfil their own hopes and ambitions, and to grow old gracefully, enjoying the quality of life that is second to none ”.

But it's more than that... every service delivered, every new project that's developed - each and everyone of them has been chosen by Sanday residents. And that's where the real strength of our organisation lies. Whether it's development of a gateway house, a community gardening project or one of many other ideas in between... all the Trust's work is guided and shaped by the people who live here. It's shaped by you.

And it is this community-led demand, the sense of community ownership that brings, and the desire for solutions that truly suit our island - our Sanday way of life - that really drives the Trust forward.



Led by our community, for our community

Keeping our community...

Community surveys, such as the one carried out in 2015 to develop the Sanday Plan, are one of the main ways for the community to set the direction and work of the Trust.

The wants and needs raised in surveys like this, and through other forms of feedback, are then developed into the Trust's annual operating plan - setting out the focus for the year ahead and the work that needs to be done to achieve these goals.

This sounds fairly simple but before a project can be included in the plan, it also has to meet two further criteria:

... at the heart of everything we do

1. Does it pass the 'charitable test'? The activities of Sanday Development Trust are legally restricted to its 13 charitable objectives, as approved by the Office of the Scottish Charities Regulator.
2. Does the Trust have or can it obtain the resources (both time and money) to deliver this project successfully?

This can sound bureaucratic - but by matching our work to an identified need raised by our community AND ensuring that it can be realistically delivered, the Trust is able to remain accountable to the community it serves and safeguard its continuing financial sustainability, enabling it to deliver for the Sanday community... not just today but for future generations too.

A well deserved break!





Skills for Sunday

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Our activities and achievements...

Ranger Service - objects met: 2, 3 & 5

The highly valued Ranger Service was continued and developed further.

Regular advertised outdoor events were organised for the enjoyment and education of people of all ages and abilities. Events included birdwatching, nature walks on Sanday and other islands, tours of the Sanday lighthouse and rock pooling.

A new eco-club was started in conjunction with the school and sessions held with participants in the Duke of Edinburgh award scheme to undertake path surveys and sign replacement.

Outreach included talking to community groups on the island, such as the Afternoon Club and SWI, creating a Facebook page, twitter feed and a new website. The popular Sealcam was also continued.

The Ranger was also involved with the wider

community, hosting an event for the Orkney Nature Festival, assisting SNH with their emergency stoat action plan, and featuring on national TV, in BBC's 'Springwatch' and 'Grand Tours of the Scottish Islands'.

Other environmental activities, included surveying beached birds (for RSPB), rescuing injured seabirds, seals and otters and meeting with SSE to assist with the ecological survey of the cable route.



Heilsa Fjold - objects met: 2, 3 & 7

Heilsa Fjold continued to operate as a youth and community centre.

The building, managed by a part time employee, was regularly open for extended hours, enabling young people and older residents and visitors to drop in to meet socially and to use the facilities including Wifi, Xbox and TV.

Supervised drop-ins for young people, managed by a part time employee, were held twice a week, to ensure that younger members of the community were able to access the facility. Snacks, games and crafts were available at supervised drop-in sessions.

Events were held to encourage wider use of the facility by the community, for example 'Cuppa, Cake and Crossword', quiz and game events,

Teddy bears picnic' and a 'Newbies and Oldies' sessions to encourage meeting and exchanging information between long term residents and new arrivals.

Heilsa Fjold continued to offer a café service, days and times varying through the year, to try to meet demand without impinging on others on the island providing a café service.

The swishing shed continued to provide a clothing swapping service for people with a variety of needs.

Kirkwall veterinary service providers made regular use of Heilsa Fjold and many other users hired the facilities on a regular basis e.g. for yoga, private parties and public meetings.

Heritage Centre - objects met: 2, 3 & 9

The Heritage Centre, in Lady Village, was open for its third full year of displays and events. The Heritage Centre was managed by a part time employee and a group of volunteers.

Changes were made to the Trust's M&As to allow application for museum accreditation. This will enable a wider range of exhibits as well as increasing funding and training opportunities .

Further local history items were received and recorded. The reference library was expanded, adding, for example, accounts of witch trials of the seventeenth century in seventeenth century Scots/ English and a story written by Walter Traill Dennison in nineteenth century Orcadian. This material was appreciated by locals and visitors.

Special events were held to commemorate the Battle of Jutland, including displays and talks and

the opening of a new exhibition centred around the B98 wrecked in Lopness Bay in 1920 and the U70 which ran aground in 1918.

There was a steady stream of visitors through the year, especially in summer, and a considerable number of people were helped with their genealogy studies. A good turnover of items in the Heritage shop and a good level of donations contributed to the costs of running the Heritage Centre.

Approval was received from Orkney Islands Council to return to Sanday the Pictish stone found at Appiehouse in 2011, although due to the complicated preparations necessary, plans for its actual return were still ongoing.

A dedicated group of volunteers continued to support the heritage centre in all aspects of its work and in fund-raising to help towards running costs.

Reuse Centre - objects met: 5, 7 & 9

The Reuse Centre continued to operate in one of the business units in Lady Village, The Centre was run almost entirely by an enthusiastic band of volunteers who worked throughout the year

collecting and redistributing useable unwanted goods, reducing waste, helping people out by providing low cost goods, and raising funds to help towards the work of the Trust.



Reuse Centre

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Skills for Sanday - objects met: 3, 7 & 8

The Skills for Sanday project was set up to provide learning experiences on the island. The project aimed to provide opportunities for learning, and training to improve employment prospects.

Members of the community were given the opportunity to share their skills in a professional capacity, other islanders benefited from receiving training, as well being able as to receive training which would otherwise not be available on Sanday.

Subjects included: Contemporary drawing; dog psychology, care and training; farm skills; food hygiene; straw work; patchwork and quilting; bird watching; cooking; understanding accounts; photography; dry stone walling and practical health.

Skills for Sanday was managed by a part time employee.



Other objects met: 2, 3, 5, 7, 9, 11 & 13

Care for Sanday

A new, volunteer led, subgroup of the Trust was formed to begin to look into the possibilities for increasing the range of care delivered on the island for older Sanday residents. The long term hope is that it would become possible to provide care to enable older and disabled residents to remain on the island in cases where, with currently existing provision, they would have to move away.

Improved interpretation signage

New interpretation panels were made for the Lopness Bay viewpoint, the Croft in Lady Village, and the Burnt Mound, also in Lady Village.

Community Donations Fund

A number of community groups were assisted with purchases and event costs.

Bicycle Hire and Repair

For the second year, a business unit was hired out to a small business for hiring and repairing bicycles.

Although Trust staff and volunteers were not directly involved, the service provided supported the Trust's objectives of providing facilities for recreation as well as the preservation and improvement of the environment. Hiring out the facility allowed the business to run viably, providing a service to the community.

Sanday Soulka - objects met: 2, 4 & 9

The sixth annual Sanday Soulka contributed to the social calendar of the island.



There were musical concerts and events and opportunities for promotion of sports, island artists, crafts folk and artisans.

The Soulka ran almost entirely thanks to a number of hard working volunteers.

Ke leto redevelopment - objects met: 1 & 5

Further progress was made towards the redevelopment of Kettletoft village.



Funding was obtained to carry out a feasibility study for the development of Harbour House, the

former co-op yard and the old Stores building. A feasibility study was carried out in close consultation with the community, following which it was agreed that it would be feasible for the Trust to take possession of the properties and take a project forward.

Most popular were plans to make Harbour House into a 'Gateway to Sanday' house, to enable people to rent short term accommodation before committing to living on Sanday and for Kettletoft Stores to be completely renovated as a multi-purpose building for the benefit of the community. By the end of the year, funding had been received which enabled Harbour House to be purchased from Orkney Islands Council and negotiations were underway for the purchase of Kettletoft Stores.

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Structure, governance, management and objectives

Structure, governance & management

Sanday Development Trust is registered as a charity with the Office of the Scottish Charities Regulator. Sanday Development Trust is also a company limited by guarantee and, as such, is governed by its Memorandum and Articles of Association.

The volunteer trustees, who are also the directors for the purpose of company law, use their skills and expertise to ensure the health and growth of the Trust, administering the charity and ensuring the organisation stays on track and delivering against its stated objectives. The board meets regularly and there are sub-committees covering various projects.

There are two categories of trustee; individual and nominated. An individual trustee must be over the age of 16 and have their main residence in Sanday. Three organisations are invited to nominate trustees: Sanday Community Council; Sanday Community Association; and Orkney Islands Council.

Any new appointments are at the recommendation of the board of trustees.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

New trustees are advised of their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the board and decision-making process, the business plan and recent financial performance of the charity.



Summer Solstice, Ranger Service

Our charitable objectives

1. To manage community land and associated assets for the benefit of the Community and the public in general as an important part of the protection and sustainable development of Scotland's natural environment, where 'sustainable development' means development which meets the needs of the present without compromising the ability of future generations to meet their own needs.
2. To provide in the interests of social welfare, facilities within the Community for recreation and other leisure time occupation available to the public at large.
3. To advance education and in particular to promote opportunities for learning for the benefit of the general public.
4. To advance education through promotion of the arts.
5. To preserve, restore and improve the environment through the provision, maintenance and/or improvement of public open space and other public amenities and other environmental and regeneration projects (but subject to appropriate safeguards to ensure that the public benefits so arising clearly outweigh any private benefit thereby conferred on private landowners).
6. To provide or assist in the provision of housing for people in necessitous circumstances within the Community.
7. To relieve poverty particularly among the residents of the Community.
8. To promote training, particularly among residents of the Community, and with particular reference to skills which will assist the participants in obtaining paid employment.
9. To encourage, stimulate and support volunteering principally in the Community.
10. To preserve, for the benefit of the general public, the historical, architectural and constructional heritage that may exist in and around the Community in buildings (including any structure or erection, and any part of a building as so defined) of particular beauty or historical, architectural or constructional interest.
11. To promote and protect the wellbeing and physical health of the residents of the Community and to assist in the relief of ill health and the provision of health education for such residents.
12. To advance education through (i) the provision and supervision of learning-orientated activities for school and pre-school children, (ii) the provision of care, guidance, instruction, activities and support directed towards addressing the special educational needs of school and pre-school children who come from a single parent family or other home environment where there are necessitous circumstances and/or to relieve poverty among the residents in the Community in particular by releasing poor individuals (whether parents or guardians) having the care of school and/or pre-school children to attend training courses and programmes which are directed towards the acquisition of skills which will assist such individuals in obtaining employment or by allowing poor individuals (whether parents or guardians) having the care of school and/or pre-school children to maintain themselves in paid employment.
13. To promote, establish, operate and/or support other schemes and projects of a charitable nature for the benefit of the residents of the Community.

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Financial review

Incoming resources for the year totalled £332,411 whilst expenditure amounted to £151,773. Funds at the balance sheet date stood at £880,482, of which £730,131 was held for restricted purposes. Funds at the balance sheet date include tangible fixed assets with a book value of £597,372.

It is the policy of the trust that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to three month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the trust's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the trust is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The main risk is that funding sources cease. Directors are aware that this is an ongoing issue and it is discussed regularly at board meetings. The board aims to ensure that projects are within capacity of organisation and will not become long term problems. The possibility of selling Harbour House was discussed for example, if, after renovation, it becomes unsustainable. Project staff are employed on fixed term contracts where appropriate if dependent on funding.

There is also a risk posed by over-dependency on unrestricted income from the wind farm, which itself is dependent on maintaining generation levels. The trust's liability for the loan would cease if production decreased to the point that the loan could not be paid back. However, in the event that this occurs, distribution of income would also cease. Other potential ways of raising unrestricted income are discussed regularly.

Heritage Centre



Summary of financial activities including income and expenditure

For the year ended 31 March 2017

	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
<u>Income from:</u>				
Donations and legacies	661	232,541	233,202	40,108
Charitable activities	8,502	-	8,502	6,738
Other trading activities	2,299	2,219	4,518	7,440
Investments	86,189	-	86,189	76,147
Total income	97,651	234,760	332,411	130,433
<u>Expenditure on:</u>				
Raising funds	983	1,966	2,949	7,302
Charitable activities	48,335	100,489	148,824	110,002
Total resources expended	49,318	102,455	151,773	117,304
Net incoming resources before transfers	48,333	132,305	180,638	13,129
Gross transfers between funds	(24,184)	24,184	-	-
Net income for the year/ Net movement in funds	24,149	156,489	180,638	13,129
Fund balances at 1 April 2016	126,202	573,642	699,844	686,715
Fund balances at 31 March 2017	150,351	730,131	880,482	699,844

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

Full accounts are available upon request from the Trust office. They are also available online: www.sanday.co.uk/index.php/community-groups/development-trust.

Printed copies will also be available at the AGM on 13th February 2018.

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Charity information

Sanday Development Trust is a registered charity in Scotland (No. SC 035495) and a company limited by guarantee (No. 263577).

Board of Directors	S Ray P Allen E Brown A Binnie Douglas F Campbell U Clackson H Collinson R Gilholm C Leslie J Mitchell A Muir S Pugh M Stockton S Towrie J Walker	Chair of the board Secretary (deceased 29 January 2017) (27 February 2017, resigned 29 May 2017) (resigned 9 November 2016) (resigned 9 November 2016) (resigned 9 November 2016) (9 November 2016, resigned 26 July 2017)
Projects and Grants Officer	Imogen Sawyer	
Finance and Administration Officer	Kate Howe	
Registered office and principal address	Heilsa Fjold, Sanday, Orkney KW17 2BN	
Registered Auditors	A J B Scholes Ltd, 8 Albert Street, Kirkwall, Orkney KW15 1HP	
Principal Bankers	Royal Bank of Scotland, 1 Victoria Street, Kirkwall, Orkney KW15 1DP	

