

# Sanday Development Trust

enhancing quality of life



## Agenda for the meeting to be held at Heilsa Fjold on Monday 29 May 2017 at 7.30pm

**1. Apologies for absence** To decide whether consent should be given for absence. (In consideration of article 73(g))

**2. Minutes of the last meeting** (Attached) The board are asked to confirm that the minutes of the meeting held on 24 April 2017 are a correct record and to authorise the chair to sign the minutes.

**3. Minutes of Care for Sanday meeting** (Attached)

### Matters arising from ordinary meeting:

**3i. Physiotherapy service** (3)

**3ii. Turbine software upgrade** (7) To note that payment has been made for the turbine software upgrade.

**3iii. THAW Orkney** (16)

**3iv. Orkney Active** (8)

**3v. Other matters arising**

### Matters arising from Care for Sanday meeting:

**4i. Community Survey proposal** (Report attached)

**4ii. Other matters arising**

**5. Care of Older People in Scotland Conference**

**6i. Staff reports** To receive reports from staff as follows: Ranger (attached), Heritage Centre Assistant (attached), Centre manager (attached), Skills for Sanday (attached); AFO (attached); Family drop in supervisor (to follow), Get Growing Manager (to follow) and PGO (attached).

**6ii.** To consider matters raised in staff reports

(a) Stoat trapping and Ranger service

**7. Finance report**

**8. Harbour House – Design and Specification**

**9. Application to community donations fund** (attached)

**10. Any urgent business** (Any urgent matters that need a decision to be made before the next

meeting)

**11. Any other competent business**

**12. Date and time of future meetings.** To note meeting dates as follows:

3 July 2017;

28 August 2017; 16 October 2017; 4 December 2017;

22 January 2018



# Care for Sanday

## Minutes

Meeting at Heilsa Fjold at 7.30 on Friday 12<sup>th</sup> May 2017

**Present:** T Willing (in chair), I Sawyer, J Burridge, S Towrie, S Sabin, J Shiner

1. **Welcome:** In the absence of the Chair, the Vice-chair opened the meeting. A 'get well' card had been sent to Pauline (Chair)
2. **Apologies:** Pauline Herickson
3. **Minutes:** there was agreement that the minute of the meeting on 23/3/17 is an accurate record.
4. **Matters Arising**
  - i. Terms of Reference : the secretary had informed the Admin and Finance Officer of the recommended amendments
  - ii. Aspiring Communities Project: the funding application was submitted on time but it is not known yet if it has been successful
  - iii. Announcement for Sanday Sound: Imogen will attend to this in time for publishing in the June edition
5. **Application to Islands Housing Fund:**
  - i. The application was successful and funding has been granted for
    - a) a Housing Needs Survey
    - b) Valuation of land to be purchased
    - c) an architect to produce preliminary drawings
  - ii. The Highlands Small Communities Housing Trust (HSCHT) has been awarded the contract to carry out the housing needs survey. A surveyor and an architect have also been identified.
6. **Housing Needs Survey:**
  - i. HSCHT had provided a proforma Housing Needs Survey which the group scrutinised and customised to be suitable for Sanday. After discussion it was decided that the surveys should be hand-delivered and that a Freepost envelope should be provided for return to HSCHT.
  - ii. Dates for HSCHT to visit Sanday for interaction with the community were discussed. It was decided to request 3<sup>rd</sup>/4<sup>th</sup> August (to coincide with Sanday Show Day)
  - iii. HSCHT require to engage with community groups and individuals. A list was compiled which IS will circulate to the group for comment and additions or subtractions.
7. **AOCB:**
  - i. An invitation had been received to a 3<sup>rd</sup> sector forum in Kirkwall on 18<sup>th</sup> May. One of the topics on the agenda is Health and Social Care. Tracey Willing agreed to attend on behalf of the group.
8. **Next meeting:** Two dates were selected – 30<sup>th</sup> May 7.30 at Heilsa Fjold and 13<sup>th</sup> June 7.30 at Heilsa Fjold

## Housing Needs Assessment

In order to pull together sufficient primary data for the production of a housing needs assessment, Highland Small Communities Housing Trust (HSCHT) will be circulating a 15 minutes survey to every household in Sanday.

Members of the Care for Sanday group and other volunteers will deliver these surveys by hand, with each volunteer provided with a crib sheet to emphasise the importance of completing and returning the questionnaire.

HSCHT will make a donation of 75p per survey delivered to Sanday Development Trust (approx. £165 in total).

Households will have the option of completing the paper copy and returning it in the envelope provided, or completing online.

A high return rate is clearly important - the better the data, the stronger the argument to the funder and, most importantly, the better the solutions for our community.

The Care for Sanday group are therefore considering the following proposal/methodology for increasing the response rate beyond the level anticipated by the work HSCHT will undertake:-

1. Every house is allocated a number (1 to 217)
2. We as volunteers deliver the surveys out
3. Households get 2/3 weeks to return the surveys
4. HSCHT then advise which houses are outstanding
5. Paid individual goes to each property to obtain outstanding surveys, working with householder to complete if necessary with responses in sealed envelope.

The individual contracted for this work could be from a neighbouring island, if we felt that residents would be happier with that.

Assuming a 40% response rate to the initial distribution, that would leave approximately 132 houses to collect from. An allowance of ½ hour per property (15 minutes to do questionnaire plus intro plus driving to next house) would not be unreasonable, which equates to approx. 66 hours @ 7.50 per hour. So £495 plus mileage.

We wouldn't be able to add the cost of this into the claim from IHF so the money to pay this person would need to come from the Trust's funds. If the £165 from HSCHT was allocated against this, the Trust would be looking at a further £335 plus mileage for the work to be undertaken. If there's a better response rate to the initial delivery (i.e. more than 40% respond without further input) then the final cost would be lower.

The decision on this matter is beyond the powers of the sub-group and board approval is therefore required in order to take this forward.

## Sanday Ranger Service Report 13<sup>th</sup> April 2017 to 20<sup>th</sup> May 2017

### Advertised Ranger Events

13/04/2017	Quoyness Ranger Walk	0	06/05/2017	Westside Wildlife Walk	8
15/04/2017	Easter Eggstravaganza Event	3	07/05/2017	Health Walk round Lady	6
16/04/2017	Westside Wildlife Walk	8	11/05/2017	South America Talk	12
20/04/2017	Beginner's Birdwatching	4	13/05/2017	Spring Migrants Walk	1
22/04/2017	Wader Watch	6	14/05/2017	Quoyness Ranger Walk	4
22/04/2017	Bag the Bruck – Whitemill Bay	6	18/05/2017	Beginner's Birdwatching	3
23/04/2017	Bag the Bruck – Loth	5	20/05/2017	Sanday Wildlife Day	16
23/04/2017	Lighthouse Tour	CX		<b>TOTAL</b>	<b>50</b>
29/04/2017	Capturing our Coasts training	9			
	<b>TOTAL</b>	<b>41</b>			

The tourist season appears to have started earlier this year and I have been busy with many queries from visitors who are either planning a trip later in the year or during their stay. Most have said that they decided to come to Orkney after watching the various TV programmes which aired over winter. It is noticeable that tourist attendance at Ranger events has increased over the past few weeks and I am working hard to try and maximise advertising to continue this trend.

The 50 SNH stoat traps were brought in on Friday 14<sup>th</sup> April after no signs of any stoats in any of the traps or via sightings reports. However, I then received a telephone call on Easter Monday to report a sighting of a stoat in a chicken house in Kettletoft. Following discussions with SNH/RSPB, 27 DOC traps have been sited by RSPB around the island and will be checked initially every 3-4 days (RSPB have agreed to cover my additional hours and expenses to do this). Traps are going to be in situ for at least the next two months and it is likely that if there is any further sightings or signs, Sanday will be included in the full eradication programme for which funding is currently being sort.

Bag the Bruck was once again very well attended and supported island-wide. All details of rubbish collection locations have been passed to Sinclair Haulage and they are trying to find space on the ferry around special collections for the rubbish to be taken off the island.

### Some other activities

- Completion of April/May programme of events and planning for summer events.
- Capturing our Coasts training completed and will be rolled out through Ranger events, work with the school and volunteer survey work.

- Support for WDC Shorewatch volunteer group as well as partaking in occasional surveys.
- Preparation for Seawatch Foundation's Orca Watch week.
- Attendance at Heritage Group meeting on 22<sup>nd</sup> April 2017.
- Liaison with Orkney-based artist and jewellery maker regarding a beach day in late summer (in conjunction with Skills for Sanday).
- Junior Rangers after school group.
- Sanday Sound Newsletter for May.
- WEBS counts for BTO.
- Preparation of Birdwatching for Beginners workshops.
- Responding to queries and requests via Facebook and email.
- Continued promotion of Sanday Ranger Facebook page and answering queries generated by page:
  - 1269 likes / post reach of 630,396 people since page launched.
  - 10 new likes during reporting period / post reach of 14,075 people during reporting period
- Continued promotion of Sanday Ranger Twitter feed.

**Emma Neave-Webb 20<sup>th</sup> May 2017**

## April – May 2017 Heritage Centre Assistant Report

From the beginning of the month, we have been open seven days a week, from 9.30am – 5pm. The rota for staffing the centre has been very easy to fill for this first month, there has been no shortage of volunteers and we even have people waiting to be included – an offer of help for which we will no doubt be very grateful once the summer gets under way and Heritage Group members start to go on holiday.

Firstly, visitor numbers seem to be slightly up on this time last year, as more tourists seemed to appear at the end of April than previously.

There is now a new display up, about Sir Peter Maxwell Davies. It features everything from music scores and medals to photos and costume.

Last year's display about the B98, and the Sanday Knitters display which had been up for two seasons have both now been taken down, and the text and photos etc. from them have now been put into files. The Sanday Knitters file is in the Horne Room and the B98 in the main room. They are both still a source of interest to visitors.

The gift shop now has in stock a range of Orkney-themed greetings cards by the watercolour artist Tracy Hall, and will hopefully soon have a range of other gifts including pewter jewellery from a company which supplies gifts and decorative accessories for museum shops.

The Sanday Experience has now recommenced on Wednesdays, and the Heritage Centre is their last stop, for tea, cakes, a viewing of the short film of the moving of the Meur burnt mound made by SCAPE, as well as a chance for a look around the Centre and Croft.

The telephone and broadband are both now working perfectly, after the installation of a new hub and two visits from BT engineers, the first to fix what was assumed to be lightning damage to the lines, the second for a minor fault they detected by running diagnostic tests.

We have had new fire extinguishers installed in both the Heritage Centre and Croft.

Progress with the Appiehouse Stone continues to be very slow. It was originally planned that the conservators from HES in Edinburgh would come over to Sanday to install the Appiehouse Stone when they brought the Newark Stone from Deerness back to Orkney, but we have just found out that this other stone has not gone through the Treasure Trove process yet and Orkney Museum have not yet been approached about it. The whole process can apparently take some time.

Rod Thorne has been in touch with Alister Brown of the NILPS project, and obtained a copy of their full project brief. We are keen to meet with Alister, or at least one of his team, to discuss some ideas before things go any further, as they have not met with the Heritage Group as a whole yet. As the various project briefs relate to

heritage, with one being entitled 'The Role and Value of Heritage Centres in the North Isles', it could therefore be useful for both parties to have a discussion at this stage.

Finally, Jim Towrie and I spent an afternoon repairing the organ in the Croft. A piece of webbing that attaches to a pedal had broken inside it at the hardest to reach point. A previous owner had thoughtfully left handwritten instructions inside it over 25 years ago. Happily, we managed to get it fixed and working again, and we like to think it's still perfectly in tune!

## **Centre Manager's report – April-Mid May 2017**

### **CAFÉ**

I sent out a separate update on this situation to all directors on 3<sup>rd</sup> May. Latest news is that Pam Oliver is happy to continue providing cover and Helen is helping her, great feedback from customers old and new. As Pam cannot do Wednesdays, the Sanday Experience has been shared between the Kettletoft and Belsair Hotels.

I am compiling a letter for Lisa to sign so that her sickness cover can be reviewed in 3 months as it's only fair if she decides after that period to no longer continue, that we give others a chance at the franchise. I have already had long discussions with Lisa about this too.

Pam is also keen to open on Mondays as there is nowhere open that day on the island. I have asked the Yoga Group (on 17<sup>th</sup> May) if they'd consider starting a little earlier so Pam can come in at 1130 on a Monday, I'm still awaiting a response.

### **VISITOR NUMBERS**

#### **April- 197**

These are from the visitor book, plus numbers I keep for events, cuppa cake days etc. They do not include Senior YC, Gail's drop ins, Yoga Group or SDT meetings, or Skills for Sanday.

#### **Other updates-**

#### **May 11<sup>th</sup> Thursday from 7pm Holiday experiences with Jane and Emma!**

The event went well with 12 in total including a holiday maker from USA who was staying at Backaskaill. I gave a talk on packing tips and how to claim for lost/delayed luggage, and there were good tips from the audience too!

Emma's ( and Russ's) holiday photos, and tales of their experience was truly inspirational and extremely enjoyable.

#### **June-**

I'm currently working on an event for June, one thought at present is adult colouring to raise money for cancer. I want to tie this in with Café on a Monday ( once that starts) to gain a captive audience.

#### **Other-**

Heilsa Fjold been very popular with the S4's lately, to chill out and get together for studying.

Picture exhibition from the art class that Caz ran ( lino cuts) will be on display shortly, I will publish in Sound and Face book once they are all up ( quite a few to display too!)



## Sunday Development Trust Directors Report May 2017

### Learning Coordinator: Tracy Ranger

I booked a table at the Spring Fair in the Community Rooms to try and get some extra response to workshops required and possible willing tutors. I got very few forms returned – less than a dozen – but did get two good offers from residents willing to run courses for us. A few further people stopped to chat but mainly visitors unfortunately. Not sure that it was a worthwhile exercise.

I also spoke with Dave Pendlebury to see if he would run a course in basic bike maintenance as there is funding available through The Big Bike Revival initiative. Unfortunately he declined.

### Activities, Events and Workshops currently planned

Activities, Events and Workshops:

- **The Saturday Morning Kitchen** continues to be a popular event, although attendees for the May Kitchen were down to a disappointing four. Pam Oliver prepared aubergine fritters and pizzas made from fridge leftovers – both dishes were lovely. For June Gill Best will be baking bread rolls.
- **Photography Skills Course** – An outdoor course to teach people how to use their own cameras to capture nature and wildlife. Led by Adam Hough- Wildlife photographer and Illustrator.  
A further 6 week course for 4-5 people is now planned for this spring – dates are now confirmed – starting on Friday 16<sup>th</sup> June.
- **Straw Work Course** – led by Sandra Higgins, Orkney Arts & Crafts. A one day course aimed at showing the technique of straw work with a view to making a small basket by the end of the day. This course will take place on Friday 25<sup>th</sup> May with maximum 13 confirmed attendees.
- **Patchwork & Quilting Course** – the first of two workshops is now planned for Saturday 10<sup>th</sup> June. Jean Coomber is coming over from Shapinsey to run a beginners workshop to kick off the patchwork series – currently 5 confirmed bookings. A further workshop planned for September.
- **Get to know your Power Tools** – Friday 21<sup>st</sup> April at Heilsa Fjold – we ended up with a very disappointing two attendees as one other pulled out at the last moment. The course went well with good feedback from those that attended.
- **A FRAYED KNOT** – two half day sessions on Friday 28<sup>th</sup> April in the Community Rooms. This proved a very popular course with total attendees being 10. Each went away with a door mat made from salvaged rope. Several attendees have asked if we can repeat this course next year to make another item. Watch this space!

- **Genealogy** – Friday 12<sup>th</sup> May at Heilsa Fjold. We ended up running just one session in the afternoon as the date didn't suit all. We are therefore hoping to run another session later in June or July on a Saturday.
- **Car Maintenance** - This will now take place on Saturday 24th June.
- **Craft Group** – our first meeting took place on Wednesday 3<sup>rd</sup> May, commencing with crochet. We had 16 attendees the first week, 12 the second and 10 the third as this night clashed with Parent Council. The group is proving to be very popular with very positive feedback from all those that attend.

#### **Activities being researched:**

- A further drawing course following on from the short course run last year. Jim Walker is now confirmed as tutor – probably looking to start July and hoping to secure the school art room for the sessions.
- More courses relevant to Agriculture – am currently researching a shearing course, but so far this is proving expensive. The Wool Board will come over and run one here but need 4-6 attendees and a host farm but will charge £192 per person. Have asked the Agricultural Association if they would be interested in part funding this but still awaiting feedback. Am still also planning to attend the next Agricultural Association meeting to discuss further workshop ideas.
- I am trying to source courses to help with employment based skills and am currently researching a touch typing course as well as other computer skills workshops – I am finding however that currently there are few people interested in these skills.

Still researching the following suggestions:

- ~Music related courses – possibly instruments
- ~Conversational French, Spanish or Italian
- ~Lime pointing/plastering
- ~Felting
- ~Equine first aid

**Tracy Ranger, Learning Coordinator**

# Sanday Development Trust

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AFO report for meeting 29 May 2017

1. Pension auto enrolment

Is up and running and compliance declared.

2. On line banking

Is working smoothly. It has reduced time taken to make payments and gives instant access to the account rather than having to wait for a monthly printed statement.

3. Staffing subcommittee meeting

Was held. Minutes attached in confidential part of meeting. Discussion on staff pay review and recommendations made for full board to decide.

Draft terms of reference for staffing subcommittee circulated to staffing subcommittee prior to circulation to full board.

4. Finance subcommittee

Although this has the same membership as the staffing committee and finance is often considered alongside staffing matters, the subcommittees serve separate functions and would be better to remain separate. Draft terms of reference for finance subcommittee will be circulated to the finance subcommittee prior to circulation to full board.

5. Annual reporting

Fund balance report for 2016 to 2017 has been circulated to finance subcommittee prior to circulation to the board. This will go to Scholes, along with our Sage and other finance records for independent examination and preparation of accounting report.

The trustees' annual report is also due for preparation. This report shows how activities and achievements for the year met the Trust's charitable objectives. I usually put the report together, but if anyone else would like to be involved you are very welcome. It usually involves a review of the staff reports for the year, liaising with staff and volunteers to find out if there is anything they particularly want included and collating a few photos of activities.

## **Projects and Grants Officer's report - May 2017**

### Care for Sanday

- ◆ Application for feasibility funding from Islands' Housing Fund has been approved. Highland Small Communities Housing Trust was the successful tenderer for the housing needs assessment and options appraisal work. Unsuccessful tenders for this work have been informed.
- ◆ Inception meeting for the project to be held shortly with HSCHT and the four Trusts.
- ◆ Grant offer has been signed and returned
- ◆ This is likely to take up a fair bit of my time over the next few months
- ◆ Volunteers will be sought for hand delivering the associated questionnaire
- ◆ Next public update due out in the June edition of the Sanday Sound

### Skills for Sanday

- ◆ Struggling to get people to sign up to employment related courses. Some thought needs to be given to how we can increase uptake for these types of courses

### Get Growing!

- ◆ Lease still not received from OIC. Chasing email sent.
- ◆ Project manager's laptop and peripheries requires purchasing but the cost is greater than the credit card credit limit.

### Ranger Service

- ◆ RSPB have confirmed that they will fund additional ranger hours to allow trap checking.
- ◆ Funding claim has been submitted for preceding 6 months

### Website

- ◆ Kate Edwards is now updating the website.
- ◆ Associated papers (non-confidential) are now being uploaded alongside the minutes so that the minutes are more meaningful to those not present.
- ◆ Website really in need of an overhaul but don't have capacity to take this forward with Kate at the present time.

### Drop-ins/Heilsa Fjold

- ◆ Due to the extensive delay in purchasing, the model originally identified has gone up in price. A similar model has been purchased, along with a protective screen. Both should arrive before the board meeting.
- ◆ Directors have stated previously that they'd like to see the centre open and possibly providing a café on a Monday. An approach has been made to the yoga group to see if both can be accommodated, as Pam is interested in doing this.

### Kettletoft

- ◆ Comments have been collated from the Harbour House open afternoon and are attached. This does not include the plans drawn on the walls upstairs.
- ◆ I've received three comments/complaints from individuals who went to Harbour House during the advertised open hours, only to find it locked up and empty.
- ◆ Press release on HH plans and event picked up by Radio Orkney and broadcast on the Thursday before the event.

- ◆ A note of interest in tendering for the work at Harbour House has been received. A second is anticipated.
- ◆ No update regarding the stores and yard.
- ◆ Spoken to Jonathan Hines regarding Harbour House. He is willing to look over the property for us but is not due back on Sanday for a couple of months. It would be better to progress some basic decision making sooner than that, to enable recruitment of a project manager to proceed (as per the funding from SLF), any planning permission to be obtained and funding applications to be submitted.

### North Isles Landscape Partnership Scheme

- ◆ Recent updates received from Alister Brown have been circulated
- ◆ A 37 page list of the planned projects has been received from Alister (HG also have this) and I'm in the process of reviewing this (copy attached to these papers)
- ◆ Alister Brown is looking to visit Sanday to meet with Steve R, myself, heritage group and other interested parties in the relatively near distance

### Heritage Centre

- ◆ No update for this report on the potential application to the 2017 Year of History, Heritage and Archaeology (YHHA).
- ◆ Fire extinguishers are now in place, ready for the summer
- ◆ BT issues appear to have resolved (again)

### Strategic Planning

- ◆ Strategic plan and accompanying budget approved by directors at last meeting
- ◆ Have not been notified whether the Heritage Group had any amends to their budget. I'll be attending the next Heritage Group meeting so will be able to confirm after that whether there are minor amends requiring board approval.
- ◆ Have not yet finalised the quarterly plans for board approval

### Your Island Your Choice

- ◆ Have chased Eday for confirmation of whether a monetary contribution is required. Stephen has advised that he is 'pretty sure' that there will be no cost implications to individual Trusts beyond the cost of a bracket and labour for wall mounting the screen.

### Broadband

- ◆ Cloudnet visited Sanday in early May. There have been negative comments made to me (both at the cloudnet event and separately) by a single individual who felt that the Trust should have promoted the event better. I have responded to confirm that whilst organisations hiring Heilsa Fjold are responsible for their own promotion, an offer had been extended to cloudnet to assist with local promotion (along with information regarding the Sanday Sound) as we do to most non-Sanday organisations – and that this offer was not taken up.

### Marketing/Comms

- ◆ I'm concerned that there is a lot more we should be doing to raise the profile of the Trust and what it is doing, both within Sanday and further afield, which isn't being done. Marketing is part of every employee's role but this element of the work is often rushed, last minute or missed due to other priorities. Staff are doing their best but are generally at capacity. Addressing this matter would not only raise the profile of the Trust but hopefully, in

turn, increase the local levels of volunteering and donations, whilst making the Trust more attractive for continuation funding. It would be helpful for some consideration to be given to this matter at board level.

#### Items to be addressed

1. Would anyone be able to help with delivery of the survey to support the Care for Sanday group? Would involve delivery to approx. 10-15 houses.
2. Decision regarding the collection of surveys
3. How would directors like me to proceed with purchasing the laptop for the get growing manager?
4. Would any director be able to assist with wall mounting the new TV for upstairs and the one that will arrive in due course for the meeting room? Or would the preference be to pay someone to do this?
5. Would directors like to further develop the brief communications strategy included with the strategic plan, including recommendations for the board on how to deliver this?

I'm always available if anyone has queries between meetings that I can help with. Please email me at [pgo@sandaydevelopmenttrust.org.uk](mailto:pgo@sandaydevelopmenttrust.org.uk)

**NORTH ISLES LANDSCAPE PARTNERSHIP SCHEME – PROJECT PLAN SUMMARY.**

<b>Project Ref.</b>	
<b>Project Title</b>	North Isles Traditional Skills Training and Knowledge Development
<b>Project Description</b>	There are a variety of skills and knowledge which for many generations have proven invaluable to the North Isles communities. Traditional skills include drystone dyke training, conservation of masonry training, carsie (flood defence) restoration training, traditional arts and crafts workshops. These skills have enabled the communities to survive and develop, allowing people to live and work throughout the North Isles. The passing on of these skills and knowledge throughout the generations has been an essential element in ensuring their survival. However, with the passing of generations the knowledge and application of these traditional skills continues to be diluted. This project will provide North Isles people and businesses with the chance to re-engage with the traditional skills and knowledge from their communities.
<b>Audience / Beneficiaries</b>	Local communities, volunteers, interest groups, and other local organisations.
<b>Project Delivery</b>	Project to be coordinated by the NILPS delivery team, with support provided from local and national trainers.
<b>Project Location</b>	Training will be provided throughout the North Isles. Drystone dyke training could be delivered in North Ronaldsay, using a section of the sheep dyke as the training element. Carsie training is likely to be coordinated in Papa Westray, where the traditional flood defences are predominately located. The Skiff building project will be based in Westray. Other training courses (lime pointing, arts and crafts) are likely to be offered island-wide.
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. Drystone dyke training – 24 people trained (4 courses x 6 participants).</li> <li>2. Carsie restoration training – 20 people trained (2 courses x 10 participants).</li> <li>3. Conservation of masonry training – 20 people trained (2 courses x 10 participants).</li> <li>4. Arts and Crafts workshops – 60 people trained (10 workshops held over 1 day, 1 on each of the populated North Isles).</li> </ol>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. Increase in knowledge locally of traditional skills.</li> <li>2. Ability increased locally for individuals and businesses to increase their incomes and employment prospects from the new skills and knowledge gained.</li> <li>3. Strengthening of communities and establishment of new partnerships between the North Isles.</li> <li>4. Opportunity for traditional skills to be passed on to current and future generations through the re-establishment of knowledge within the North Isles Communities.</li> <li>5. Use of local trades' people, artists, and trainers at various stages of the project.</li> </ol>
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of low uptake of training projects – mitigated through the initial concerns which were raised locally of the loss of skills and interest in seeing project like this be taken forward in the scheme. Promotion of the training opportunities will be prominent throughout the North Isles</li> </ol>

	during delivery. 2. Risk of training courses being over-subscribed and not effectively meeting demand – mitigated through the possibility to run additional courses, subject to funding and time allowing.
<b>Delivery Period</b>	Likely to start in summer 2020, continuing until the end of 2021.
<b>Costs</b>	Total estimated costs for project - £30,000.
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	This project has clear linkages with the following HLF outcomes: <ul style="list-style-type: none"> <li>• 4 - With HLF investment, people will have developed skills.</li> <li>• 5 - With HLF investment, people will have learned about heritage.</li> <li>• 6 - With HLF investment, people will have volunteered time.</li> </ul>

DRAFT

<b>Project Ref.</b>	
<b>Project Title</b>	North Isles Community Fund (Small Grants Scheme)
<b>Project Description</b>	With such a wealth of community activity and associated projects in the North Isles, the ability for NILPS to provide support to these activities would be an excellent medium to extend the benefits of the scheme throughout the study area. Sometimes a small amount of money can enable a project to go ahead which can be of great benefit to many people in a community. This project would provide a ring-fenced fund to be made available as a small grants scheme, offering grants of between £250 - £2,000. The process would involve a basic application highlighting the objectives of the project and likely outcomes. The steering group (or possibly a sub-group) would meet quarterly to consider applications after which (if approved) a letter of offer will be submitted to the successful applicant, highlighting any terms and conditions of the grant. The grants would be aimed at projects which will conserve, enhance, celebrate, and increase the understanding of the natural, cultural and built heritage offering within the North Isles.
<b>Audience / Beneficiaries</b>	North Isles groups (development trusts, community councils, heritage groups, and other organisations). North Isles schools. Groups who are running a project within the scheme boundary.
<b>Project Delivery</b>	Project to be delivered by the NILPS delivery team via a basic application and sub-group assessment process.
<b>Project Location</b>	Projects will be welcome from throughout the North Isles.
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. Up to 25 (minimum) small grants awarded to various eligible North Isles projects during the life of the scheme.</li> <li>2. Up to 25 (minimum) small projects receiving additional support, allowing the natural, cultural and built heritage of the North Isles to have benefitted.</li> </ol>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. Enabling a variety of small projects to be taken forward by the North Isles communities.</li> <li>2. Improved understanding of the North Isles natural, cultural and built heritage.</li> <li>3. North Isles groups gaining experience of applying for a small grant, and subsequently running a small project.</li> <li>4. Overall enhancement of the local communities through the various projects being run.</li> </ol>
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of low uptake of grant scheme – mitigated through the ongoing promotion of the scheme and support available during the application and monitoring process from the NILPS delivery team.</li> <li>2. Risk of over-subscription of applications, leading to the fund being committed early on – steering group may need to consider the amount being offered before this happens, possibly reducing the top-line amount in order to ensure the fund goes further. There may also be the possibility of extending the grant scheme if funds could be located from elsewhere in the scheme (subject to HLF approval).</li> <li>3. Risk of the project becoming a time-consuming process on the NILPS delivery team and the steering-group – mitigated through a straightforward eligibility, application, decision-making, and award/monitoring process.</li> </ol>
<b>Delivery Period</b>	Likely to start in 2019, with quarterly deadlines for applications.

	Will be available until 2022, or until it is committed.
<b>Costs</b>	Total estimated costs for project - £50,000.
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	This project has clear linkages with the following HLF outcomes: <ul style="list-style-type: none"><li>• 1 – With HLF investment, heritage will be better managed.</li><li>• 4 - With HLF investment, people will have developed skills.</li><li>• 5 - With HLF investment, people will have learned about heritage.</li><li>• 8 - With HLF investment, more people and a wider range of people will have engaged with heritage.</li></ul>

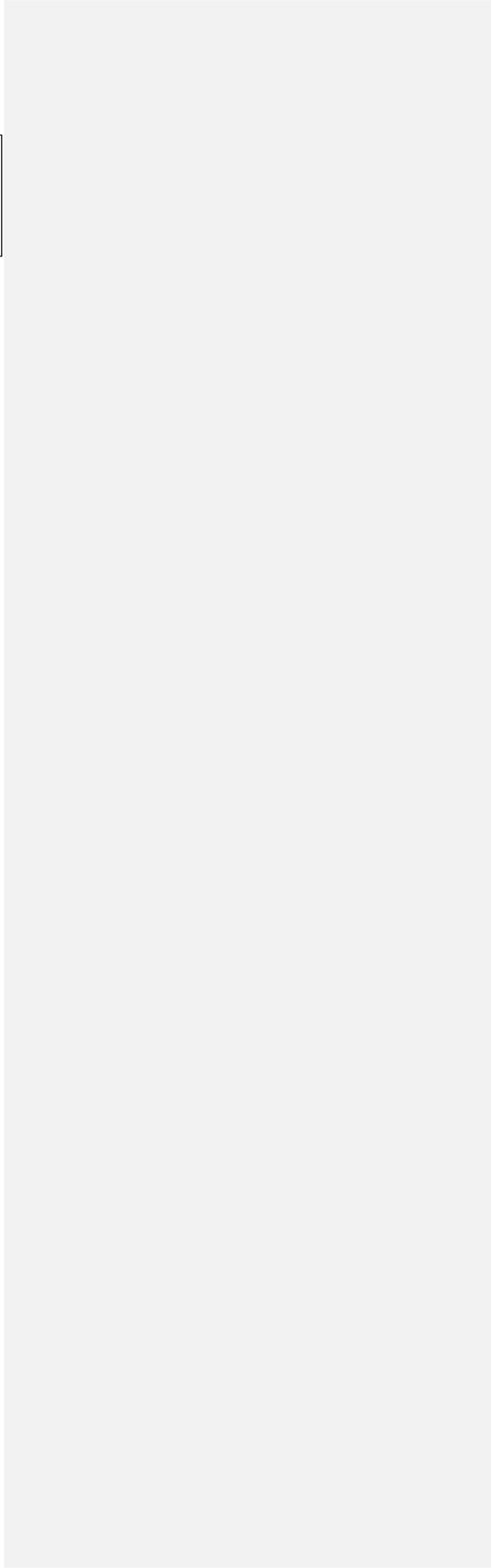
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<b>Project Ref.</b>	
<b>Project Title</b>	North Isles Heritage Trail and Active Travel Improvements.
<b>Project Description</b>	<p>The North Isles have a vast and varied network of trails, providing a gateway to the numerous sites to visit and landscapes to enjoy. On each of the populated North Isles there already exists a network of core paths – trails which Orkney Islands Council has responsibility for maintaining and promoting. This project (in conjunction with the Heritage Trail and Active Travel Study conducted by Ironside Farrar) has identified a suite of key trails and active travel routes for improvement. Each of the populated North Isles will have a key trail included under the umbrella of this project. In some of the isles, this will involve improvements to a collection of trails (depending on the size of the island). As well as improvements to the trails (repairs and maintenance for each trail and its associated features) there will be enhancements to the interpretation (maps, boards, etc.) and signage at key locations along each trail. The trails will incorporate the main cultural, natural, and built heritage of each of the populated North Isles as well as enabling all users to experience the unique landscapes on offer. The works will be made available (wherever possible and within procurement guidelines) to local contractors, to enhance the value for money from each budget as well as supporting local businesses. The completed trails and active travel routes will provide an enhanced network allowing access to many of the major facilities and features on each island. The trails will be aimed at walkers of all age group, capabilities, as well as being targeted at both visitors and locals. The active travel routes provide an additional offering for those with bikes, to explore additional areas of each island. Once again, the active travel routes will be developed with both the visitor and local in mind, with each route incorporating as many local facilities to encourage daily use, as well as local attractions to promote each island to visitors. There will also be the opportunity for community training, so that the local community groups and individuals can develop the skills and take ownership of the trail's maintenance and upkeep during the scheme's life and beyond. Overall, it is intended that the project will allow all future users of the trails and routes to engage with local landscapes and experience all that they offer.</p>
<b>Audience / Beneficiaries</b>	Local community, community / voluntary groups, local schools, local businesses, and visitors.
<b>Project Delivery</b>	Project to be delivered by the NILPS delivery team with input from the isles development trusts. Any capital and design (interpretation) works will be procured.
<b>Project Location</b>	Project will involve one key trail and active route on each of the 10 populated North Isles.
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. 10 key trails to be developed throughout the populated North Isles.</li> <li>2. 10 active travel routes to be developed throughout the populated North Isles.</li> <li>3. Up to 45km of trails enhanced throughout the North Isles.</li> <li>4. 25 interpretation boards created at appropriate locations throughout the key trails.</li> <li>5. 10 map boards created at appropriate locations throughout</li> </ol>

	<p>the North Isles (usually ferry terminals and/or airports).</p> <ol style="list-style-type: none"> <li>6. 50 volunteers, located across the North Isles, trained to carry out routine maintenance and repairs to the trails.</li> <li>7. 25 new cycle racks (each with the capacity to hold 2 bikes) located at car parks and appropriate key locations throughout the populated North Isles.</li> <li>8. 15 new benches, made from recycled plastic, located at appropriate locations along the key trails on the populated North Isles.</li> <li>9. 60 directional bollards and directional finger posts, made from recycled plastic, indicating path and cycle routes, located around the key trails and active travel routes.</li> </ol>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. Each of the populated North Isles will have an enhanced trail which can be used and enjoyed by local people and visitors.</li> <li>2. Each of the populated North Isles will have an enhanced active travel route which can be used by local people and visitors.</li> <li>3. An additional offering on each of the populated North Isles to encourage more tourism, with additional economic spin-offs and opportunities.</li> <li>4. Additional opportunity for local people to utilise walking and cycling trails in their everyday lives and leisure time.</li> <li>5. Local volunteers obtaining new skills (or developing basic skills) to ensure the trails can be maintained long-term.</li> <li>6. Partnership working between the NILPS delivery team and the isles development trusts.</li> </ol>
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of landowner consents not being achieved – mitigated through the initial works completed by Ironside Farrar into identifying landowners on the key trails identified and making initial enquiries within the community into any potential issues. This feedback helped shape the trails for inclusion in the project, in order to limit any potential conflict.</li> <li>2. Risk of works going over budget, mainly due to local trades' people not bidding or securing the works – mitigated through the provision of a contingency which can be used for the island uplift if required. Also, works will be promoted locally and local businesses will be encouraged to participate wherever possible.</li> <li>3. Risk to works falling behind schedule – mitigated through the project starting early in the scheme, allowing for any potential slippage in timescales in getting the works done.</li> <li>4. Risk of low (or no) uptake of volunteers, especially on some of the less populated islands – mitigated through the isles development trusts working with the NILPS delivery team to promote and participate in the training.</li> </ol>
<b>Delivery Period</b>	Likely to start in late 2018, with works ongoing for approximately 3 years and an estimated completion date towards the end of 2021.
<b>Costs</b>	Total estimated costs for project - £270,000.
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	<p>This project has clear linkages with the following HLF outcomes:</p> <ul style="list-style-type: none"> <li>• 1 – With HLF investment, heritage will be better managed.</li> <li>• 2 - With HLF investment, heritage will be in better</li> </ul>

	<p>condition.</p> <ul style="list-style-type: none"><li>• 6 - With HLF investment, people will have volunteered time.</li><li>• 9 - With HLF investment, your local area/community will be a better place to live, work or visit.</li></ul>
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<b>Project Ref.</b>	
<b>Project Title</b>	North Isles Historic Environment – Small Scale Built Heritage Enhancements.
<b>Project Description</b>	Within the North Isles, there is a vast wealth of built heritage assets which span several millennia. These sites are an important part of the landscape of the islands, providing a rich resource that reflects their identities. This project (in conjunction with the Historic Environment Study conducted by Orkney Research Centre for Archaeology and the subsequent works conducted by Tom Hunter, Historic Environment Officer, OIC) has identified a suite of bespoke works to take forward throughout the populated North Isles. The works will include repairs and renovations to small-scale historic buildings and facilities on the North Isles as well as improvement to the fabric of historic North Isles settlements. With regard to the small-scale historic buildings and facilities, the project has identified at least one key project on the majority of the populated isles. Each building/facility, which is of historic importance to the island, will be sympathetically replied and brought back into a state where it can be either viewed or used by the locals and visitors. This would focus on aspects such as interpretive elements showcasing the history of the building or providing new space available for community and/or visitor use.
<b>Audience / Beneficiaries</b>	Local community, community / voluntary groups, local schools, local businesses, and visitors.
<b>Project Delivery</b>	Project to be delivered by the NILPS delivery team with input from the isles development trusts. Any capital and design (interpretation) works will be procured.
<b>Project Location</b>	Project will involve at least one key facility on the majority of the 10 populated North Isles.
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. Up to 10 historic buildings and facilities being repaired and brought back into public use throughout the majority of the populated North Isles.</li> </ol>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. The majority of the populated North Isles will have an enhanced historic building or facility which can be used and enjoyed by local people and visitors.</li> <li>2. Additional offerings on each of the populated North Isles to encourage more tourism, with additional economic spin-offs and opportunities.</li> <li>3. Additional facilities which can be enjoyed by the local communities.</li> <li>4. Partnership working between the NILPS delivery team and the isles development trusts.</li> </ol>
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of ownership of historic buildings leading to problems in their development – mitigated through the initial works completed by Tom Hunter (OIC) into identifying landowners on the historic buildings identified and making initial enquiries within the community into any potential issues. This feedback helped shape the buildings for inclusion in the project, in order to limit any potential conflict.</li> <li>2. Risk of planning consents not being provided – initial internal discussions with the council's Planning Dept. have been positive, and this has helped shape the proposals. Ongoing communications will take place between the Dept. and the NILPS delivery team during the scheme.</li> </ol>

	<p>3. Risk of works going over budget, mainly due to local trades' people not bidding or securing the works – mitigated through the provision of a contingency which can be used for the island uplift if required. Top-line costs for each of the buildings and settlements have been provided by a local Quantity Surveyor during the NILPS development phase. These figures will form a sound basis to build the individual elements (buildings) of the project under, providing estimated costs for repair and internal works. Also, works will be promoted locally and local businesses will be encouraged to participate wherever possible.</p> <p>4. Risk to works falling behind schedule – mitigated through the project starting early in the scheme, allowing for any potential slippage in timescales in getting the works done.</p> <p>5. Risk of low (or no) uptake of volunteer groups wanting to take over the management of the buildings, especially on some of the less populated islands – mitigated through the isles development trusts working with the NILPS delivery team to identify suitable and sustainable end-uses for the buildings as well as initiating positive discussions regarding their long-term running and maintenance.</p>
<b>Delivery Period</b>	Likely to start in early 2019, with works ongoing for approximately 4 years and an estimated completion date towards the end of 2022 (the end of the scheme).
<b>Costs</b>	Total estimated costs for project - £600,000
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	<p>This project has clear linkages with the following HLF outcomes:</p> <ul style="list-style-type: none"> <li>• 1 – With HLF investment, heritage will be better managed.</li> <li>• 2 - With HLF investment, heritage will be in better condition.</li> <li>• 8 - With HLF investment, more people and a wider range of people will have engaged with heritage.</li> <li>• 9 - With HLF investment, your local area/community will be a better place to live, work or visit.</li> </ul>

<b>Project Ref.</b>	
<b>Project Title</b>	North Isles Historic Environment – Settlement Schemes.
<b>Project Description</b>	<p>Within the North Isles, there exists a small but important number of historic settlements. Each with their own unique story as to how they came to be there, the settlements in the North Isles continue to serve as an important hub for their communities. However, the settlements have, over time, started to face challenges regarding some of their buildings and structures (predominately piers). Improvement works to a number of the historic settlements in the North Isles will be undertaken. These will focus on improving and enhancing the public character of the settlements and the facilities within the settlements and piers. They would include works to historic infrastructure as well as buildings, and would also be co-ordinated with the Heritage Trails project to provide interpretation and signage. These would have the aim of consolidating the settlements as day-trip destinations for visitors as well as hubs of community activity.</p>
<b>Audience / Beneficiaries</b>	Local community, community / voluntary groups, local schools, local businesses, and visitors.
<b>Project Delivery</b>	Project to be delivered by the NILPS delivery team with input from the isles development trusts. Any capital and design (interpretation) works will be procured.
<b>Project Location</b>	Project will focus on the key historic settlements in the North Isles, which are Balfour (Shapinsay), Kettletoft and Lady (Sanday), and Whitehall (Stronsay).
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. Up to 4 historic settlements in the North Isles being enhanced through various public works to their character and facilities.</li> </ol>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. Enhancements to historic settlements in the North Isles.</li> <li>2. Increased potential for visitors to enjoy the settlements, with the economic spin-offs this brings.</li> <li>3. Enhanced community benefit through the improvement of key hubs in the North Isles where the project will be delivered.</li> </ol>
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of ownership of historic buildings leading to problems in their development – mitigated through the initial works completed by Tom Hunter (OIC) into identifying landowners on the historic buildings identified and making initial enquiries within the community into any potential issues. This feedback helped shape the buildings for inclusion in the project, in order to limit any potential conflict.</li> <li>2. Risk of planning consents not being provided – initial internal discussions with the council’s Planning Dept. have been positive, and this has helped shape the proposals. Ongoing communications will take place between the Dept. and the NILPS delivery team during the scheme.</li> <li>3. Risk of works going over budget, mainly due to local trades’ people not bidding or securing the works – mitigated through the provision of a contingency which can be used for the island uplift if required. Top-line costs for each of the buildings and settlements have been provided by a local Quantity Surveyor during the NILPS development phase. These figures will form a sound basis to build the individual elements (buildings) of the project</li> </ol>

	<p>under, providing estimated costs for repair and internal works. Also, works will be promoted locally and local businesses will be encouraged to participate wherever possible.</p> <ol style="list-style-type: none"> <li>4. Risk to works falling behind schedule – mitigated through the project starting early in the scheme, allowing for any potential slippage in timescales in getting the works done.</li> <li>5. Risk of low (or no) uptake of volunteer groups wanting to take over the management of the buildings, especially on some of the less populated islands – mitigated through the isles development trusts working with the NILPS delivery team to identify suitable and sustainable end-uses for the buildings as well as initiating positive discussions regarding their long-term running and maintenance.</li> </ol>
<b>Delivery Period</b>	Likely to start in early 2019, with works ongoing for approximately 4 years and an estimated completion date towards the end of 2022 (the end of the scheme).
<b>Costs</b>	Total estimated costs for project - £280,000
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	<p>This project has clear linkages with the following HLF outcomes:</p> <ul style="list-style-type: none"> <li>• 1 – With HLF investment, heritage will be better managed.</li> <li>• 2 - With HLF investment, heritage will be in better condition.</li> <li>• 8 - With HLF investment, more people and a wider range of people will have engaged with heritage.</li> <li>• 9 - With HLF investment, your local area/community will be a better place to live, work or visit.</li> </ul>

<b>Project Ref.</b>	
<b>Project Title</b>	North Isles Historic Environment – Traditional Red Phone Box Trail.
<b>Project Description</b>	Within the North Isles, scattered along various strategic locations, exists traditional red phone boxes. These boxes are now left abandoned (although still owned by BT) – a relic of a bygone age when such facilities would have been of massive importance to the islanders for their communications. The principle aim within the project would be the development of an islands-wide trail using the old red telephone kiosks, both as tourist information points and as focal points for community arts and heritage. Throughout the North Isles there is a network of traditional red phone kiosks, often located within the isles' main settlement or at key pier heads. In all cases these kiosks are no longer in use and are falling into a state of disrepair. Initial exploration into the potential for community purchase has been positive. They provide the opportunity to develop into a small interpretive element within each of the isles, with the (admittedly limited) space being used for elements such as historic interpretation or community art projects involving the local schools. The finished products would provide a unique North Isles trail which locals and visitors alike could visit. It is also intended that the facilities will continue after the scheme with a relevant local community group maintaining the facilities. The trail would also, in many cases, link in with the heritage trails and active travel routes being developed.
<b>Audience / Beneficiaries</b>	Local community, community / voluntary groups, local schools, local businesses, and visitors.
<b>Project Delivery</b>	Project to be delivered by the NILPS delivery team with input from the isles development trusts. Any capital and design (interpretation) works will be procured.
<b>Project Location</b>	Project will involve at least one traditional red phone box on each of the 10 populated North Isles.
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. Approximately 18 traditional red phone boxes throughout the North Isles being repaired and used for interpretive and community art works.</li> </ol>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. The majority of the populated North Isles will have an enhanced traditional red phone box which can be viewed by local people and visitors.</li> <li>2. Additional offerings on each of the populated North Isles to encourage more tourism, with additional economic spin-offs and opportunities.</li> <li>3. Community engagement and involvement (including schools) in the layout and interpretation content within each of the phone boxes.</li> <li>4. Partnership working between the NILPS delivery team and the isles development trusts.</li> </ol>
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of ownership of phone boxes leading to problems in their development – mitigated through the initial research completed by Tom Hunter (OIC) into identifying ownership (BT) and the likelihood that there will no objection to community ownership due to their lack of use.</li> <li>2. Risk of planning consents not being provided – initial internal discussions with the council's Planning Dept. have been positive, and this has helped shape the proposals.</li> </ol>

	<p>Unlikely to cause any planning concern due to existence of small structure.</p> <p>3. Risk of works going over budget, mainly due to local trades' people not bidding or securing the works – mitigated through the provision of a contingency which can be used for the island uplift if required. Top-line costs for each of the buildings and settlements have been provided by a local Quantity Surveyor during the NILPS development phase. These figures will form a sound basis to build the individual elements (buildings) of the project under, providing estimated costs for repair and internal works. Also, works will be promoted locally and local businesses will be encouraged to participate wherever possible.</p> <p>4. Risk to works falling behind schedule – mitigated through the project starting early in the scheme, allowing for any potential slippage in timescales in getting the works done.</p> <p>5. Risk of low (or no) uptake of volunteer groups wanting to take over the management of the buildings, especially on some of the less populated islands – mitigated through the isles development trusts working with the NILPS delivery team to identify suitable and sustainable end-uses for the buildings as well as initiating positive discussions regarding their long-term running and maintenance.</p>
<b>Delivery Period</b>	Likely to start in early 2019, with works ongoing for approximately 4 years and an estimated completion date towards the end of 2022 (the end of the scheme).
<b>Costs</b>	Total estimated costs for project - £120,000
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	<p>This project has clear linkages with the following HLF outcomes:</p> <ul style="list-style-type: none"> <li>• 1 – With HLF investment, heritage will be better managed.</li> <li>• 2 - With HLF investment, heritage will be in better condition.</li> <li>• 8 - With HLF investment, more people and a wider range of people will have engaged with heritage.</li> <li>• 9 - With HLF investment, your local area/community will be a better place to live, work or visit.</li> </ul>

<b>Project Ref.</b>	
<b>Project Title</b>	The Oral History of the North Isles
<b>Project Description</b>	This project will focus on documenting the social, economic, and cultural history of the North Isles and the various dialects. The project will also identify the connections that have existed between the different islands. This will be achieved by recording interviews with islanders who can remember these links, how and when they occurred and the significant impact they made on the individual islands during the past 100 years. Linkages identified between the different islands will highlight the importance of connections in the social and economic development of the Northern Isles and will chart the many changes that have occurred during this period of history. As the project will record individual memories and stories of this interaction, it will inevitably capture history that does not exist in written form. The project will also document the interdependency of this island group and explore their relationship with Mainland Orkney. Interviews with residents of the islands will also cover perceptions of the way people use dialect along with the understanding of heritage and culture. The theme of change and development will be threaded through the research and the interaction between communities will be highlighted in an effort to assess the interplay between different generations. External influences such as movement of people to the isles and greater mobility between Orkney and beyond will be examined along with the impact of modern communications on a rural way of life.
<b>Audience / Beneficiaries</b>	Local communities, local schools, voluntary groups.
<b>Project Delivery</b>	Project to be coordinated by the NILPS delivery team in conjunction with relevant professionals in the fields of oral history and local dialect, who will deliver the various elements of the project within the North Isles communities.
<b>Project Location</b>	Project will involve all of the North Isles.
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. Up to 250 people in the North Isles involved in the various elements of the project through interviews and face-to-face meetings.</li> <li>2. 10 People (1 per island) receiving training on and payment for interview techniques and usage of recording/sound equipment (this could be school-age volunteers).</li> <li>3. 1-2 experts in local history and dialect will have the opportunity to obtain a commission and add to their experience.</li> <li>4. A digital and paper-based publication highlighting the findings from the project.</li> </ol>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. The people living in the North Isles who have participated will have their experiences and knowledge recorded for posterity.</li> <li>2. The people living in the North Isles will have access to a vast collection of local information regarding their communities and the people, dialects, economies, and societies that used to exist.</li> <li>3. People living in or out with Orkney with an interest in the North isles or in local dialects will have access to a publication which they can enjoy.</li> <li>4. Individuals trained in interview techniques will have</li> </ol>

	obtained new skills they can utilise as well as connecting with several generations of people within their communities.
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of poor uptake from volunteers wishing to be interviewed – mitigated through the interest this project received during the round 1 community consultations and local based experts who have worked with rural communities on similar projects and have experience in generating interest through speaking to local heritage groups, local individuals, etc.</li> <li>2. Risk of poor uptake of people to interview on some of the more remote islands – mitigated through positive initial discussions with local experts who have contacts in the isles and with OIC Education Dept. who believes the local schools will be interested in participating actively.</li> <li>3. Risk of not securing local experts to deliver project – mitigated through the interest already shown from local experts with knowledge and experience of similar projects, including one from Scapa Flow LP Scheme</li> <li>4. Risk to works falling behind schedule – mitigated through the project being delivered with experts who have experience of coordinating similar projects and producing publications.</li> </ol>
<b>Delivery Period</b>	Start 2019 and run for 2 years.
<b>Costs</b>	Total estimated costs for project - £30,000.
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	<p>This project has clear linkages with the following HLF outcomes:</p> <ul style="list-style-type: none"> <li>• 4 - With HLF investment, people will have developed skills.</li> <li>• 5 - With HLF investment, people will have learned about heritage.</li> <li>• 8 - With HLF investment, more people and a wider range of people will have engaged with heritage.</li> </ul>

<b>Project Ref.</b>	
<b>Project Title</b>	The Role and Value of Heritage Centres in the North Isles.
<b>Project Description</b>	The North Isles are fortunate to have an impressive collection of centres and associated facilities which showcase the vast array of natural, built, and cultural heritage on offer. These centres provide an insight into island life from centuries ago right up to modern times. These centres are supported by heritage groups, predominately made up of volunteers who invest a lot of time and effort into ensuring the heritage offering on their island is accurate and appealing to locals and visitors alike. However, some of the North Isles have a somewhat makeshift set up with regard to their heritage offering with limited opportunity for permanent display. Other Isles are struggling to enhance their heritage offering in existing centres but have ambition and people willing to take on the responsibility of doing so. This project would enable the heritage groups around the North Isles to realise their potential and ambition by providing a suite of activities island-wide which would enable them to increase their heritage offering. This would include establishing new and upgrading to existing heritage centre buildings and exhibitions, providing the opportunity for some heritage groups to conduct research into their island in order to promote their history, provide resources for additional staff to coordinate and assist on project delivery, and enable a study into the identification, location, and possible recovery of North Isles artefacts and exhibits. Overall, this project would support an important and knowledge network of volunteers throughout the North Isles improve and increase their heritage offering.
<b>Audience / Beneficiaries</b>	Local heritage groups, local development trusts (often the heritage group is a sub-group of the trust), local schools, local communities, visitors.
<b>Project Delivery</b>	Project to be coordinated by the NILPS delivery team in conjunction with North Isles Heritage Groups, who will deliver the various elements of the project within their own community as well as coordinate any procurement of goods and services and employment of additional staff.
<b>Project Location</b>	All 10 of the North Isles shall have involvement in some elements of the project, with specific focus on North Ronaldsay, Eday, Stronsay, Rousay, Egilsay, Wyre, and Westray for the heritage centre developments.
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. 6 Heritage Centres receiving support for enhancement of heritage offering.</li> <li>2. 1 Heritage Centre (Stronsay) receiving support in establishment.</li> <li>3. 3 Heritage Centres employing temporary (fixed term) project support, creating new employment.</li> <li>4. 7 exhibitions being established or enhanced throughout the North Isles.</li> <li>5. 3-4 publications being produced through the research being conducted into local heritage.</li> <li>6. An artefacts study being produced, identifying potential items of interest to the 10 North Isles and their heritage groups/centres.</li> <li>7. 10 additional volunteers being identified to help support the heritage centres in the North Isles.</li> </ol>

	<ol style="list-style-type: none"> <li>8. 4 local schools involved in the project works, allowing pupils to participate and learn about their local heritage.</li> <li>9. An increase in visitors numbers recorded throughout the heritage centres (nos or % TBC).</li> </ol>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. Improved and enhanced heritage facilities in the North Isles.</li> <li>2. Increase in usage of the local heritage centres, by locals and visitors.</li> <li>3. Improved working relationships and knowledge sharing between the North Isles communities.</li> <li>4. Increased involvement and knowledge by local people in their heritage group and centre.</li> <li>5. Additional incomes and experience for local people through employment and local trades and artists through building repairs and design/interpretation works.</li> </ol>
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of poor uptake from volunteers wishing to participate – mitigated through the interest this project received during the round 1 community consultations and interest locally in the heritage groups and centres.</li> <li>2. Risk of project elements going over budget – mitigated through development of individual needs and identification of costings through quotations.</li> <li>3. Risk of not securing local trades/artists to deliver project works – mitigated through advertising of requirements and actively seeking professionals locally.</li> <li>4. Risk to works falling behind schedule – mitigated through the project being supported by the NILPS delivery team, to ensure all works are progressing as planned and the heritage groups are coping with the workloads.</li> </ol>
<b>Delivery Period</b>	Start in 2019, for 3 years (until 2021)
<b>Costs</b>	Total estimated costs for project - £171,762
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	<p>This project has clear linkages with the following HLF outcomes:</p> <ul style="list-style-type: none"> <li>• 1 – With HLF investment, heritage will be better managed.</li> <li>• 3 - With HLF investment, heritage will be identified/recorded.</li> <li>• 6 - With HLF investment, people will have volunteered time.</li> <li>• 8 - With HLF investment, more people and a wider range of people will have engaged with heritage.</li> <li>• 9 - With HLF investment, your local area/community will be a better place to live, work or visit.</li> </ul>

**Commented [AB1]:** £141,762 + £30K from £101,060 Heritage Assistants project budget.

<b>Project Ref.</b>	
<b>Project Title</b>	North Isles Ferries – interpretation and engagement project.
<b>Project Description</b>	<p>The ferries which operate around the North Isles, and the terminals on the isles, provide a lifeline service to the communities who use them. For visitors, the facilities provide their gateway to the North Isles experience, allowing all travellers to explore. The current fleet operating around the North Isles are ageing and have limited interpretive and information facilities. For visitors and locals, the opportunity to utilise the “dead time” on the ferries in a more meaningful and productive manner has great potential to enhance their travel experiences. A variety of initiatives have been developed under this project in order to enhance the knowledge and experiences of people who use the ferry services in the North Isles. The introduction of information panels and electronic information systems, located at convenient North Isles ferry passenger information points will help achieve this. Such systems would contain local information relating to businesses / facilities on each island as well as general visitor information, allowing people the opportunity to identify places of interest to visit. The provision of free WI-FI on the ferries has been trialled on a couple of routes in the summer of 2016. This has proven very successful with visitors and locals providing positive feedback. The development of such a facility on to all North Isles ferries would be a major selling point to encourage people to travel up to the North Isles. Whilst travelling, passengers (and staff) would be given the opportunity to record and report all wildlife seen from the ferries during their sailing around the North Isles. Posters advertising the project (providing simple species information and where to send records) would be available. The waiting rooms in the North Isles ferry terminals are somewhat functional with little more than seating space and some basic (sporadic) literature regarding some local services and facilities (which nobody checks or updates). It is considered a great opportunity to take these well used facilities and give them a make-over, thus making them more appealing to use and also provide an insight into the individual North Isles. It is envisaged this would involve local artists conveying island life and history, possible with local school / community support.</p>
<b>Audience / Beneficiaries</b>	Local communities, visitors, North Isles ferries staff, local schools, local artists.
<b>Project Delivery</b>	Project to be coordinated by the NILPS delivery team in conjunction with Orkney Ferries, who will assist in the various elements of the project.
<b>Project Location</b>	North Isles Ferries and North Isles ferry waiting rooms.
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. 10 North Isles ferry waiting rooms receiving refurbishment into informative and inspiring spaces for visitors and locals alike.</li> <li>2. 10 local artist opportunities to coordinate and deliver refurbishment of waiting rooms, allowing development of individual portfolios of work.</li> <li>3. 6 local schools engaged through the refurbishment of the waiting rooms and learning about history and folklore of their island.</li> <li>4. All users of the ferries with the opportunity to utilise the free</li> </ol>

	<p>WI-Fi whilst travelling (est. nos. TBC from Orkney Ferries).</p> <ol style="list-style-type: none"> <li>5. All users of the ferries with the opportunity to participate in the environmental surveys during their travel (est. nos. TBC).</li> <li>6. 5 new interpretation panels located at information points on North Isles ferries.</li> <li>7. 5 new interactive tablets located at information points on North Isles ferries.</li> </ol>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. A more enjoyable and informative experience for all users of the North Isles ferries (visitors and locals), allowing the journey to become part of the holiday.</li> <li>2. Improved waiting facilities for users of the North Isles ferries.</li> <li>3. North Isles businesses with the opportunity to have their services promoted via the new information facilities.</li> <li>4. Ferry users with the opportunity to record information via the environmental surveys.</li> <li>5. Local schools and communities with the opportunity to participate in the refurbishment of their ferry waiting room.</li> <li>6. Opportunities for local artists on each of the North Isles to receive a commission which will enhance their portfolio.</li> </ol>
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of low uptake of usage of the new facilities – mitigated through the promotion of the enhanced facilities by staff on the ferries and at the waiting rooms.</li> <li>2. Risk of low uptake of waiting room refurbishments – mitigated through the positive feedback to the project to date and the likely interest from locally-based artists.</li> <li>3. Risk of WI-Fi facilities ending after the project and not being continued – mitigated by positive initial discussions with Orkney Ferries regarding the potential to continue the provision after the scheme, if proven to be successful.</li> <li>4. Risk of information becoming outdated or inaccurate – mitigated by the ability to update information contained within the interactive panels.</li> </ol>
<b>Delivery Period</b>	Start in 2019, to run until the end of the scheme (2022).
<b>Costs</b>	Total estimated costs for project - £62,690.
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	<p>This project has clear linkages with the following HLF outcomes:</p> <ul style="list-style-type: none"> <li>• 5 - With HLF investment, people will have learned about heritage.</li> <li>• 7 - With HLF investment, negative environmental impacts will be reduced.</li> <li>• 9 - With HLF investment, your local area/community will be a better place to live, work or visit.</li> </ul>

Commented [AB2]: £42,690 + £20K (est. for Wi-Fi costs – TBC)

<b>Project Ref.</b>	
<b>Project Title</b>	North Isles Educational and Learning Programme
<b>Project Description</b>	The North Isles provides an excellent location for the delivery of educational and learning opportunities for all school-age and youths living within the local communities, as well as students working on projects related to the built, natural and cultural heritage of the North Isles. The opportunity to engage the future generation in their islands history, culture, and increase their knowledge and skills will help assist in their future engagement and participation in their local communities. The project will involve various elements including a North Isles Youth Ranger Scheme – a package of excursions around the populated North Isles, primarily aimed at 11-18 year olds. For S4 – S6 pupils, the activities would be linked to Curriculum for Excellence. The excursions would allow participants to gain an insight into the landscape and environment of the North Isles. Also, a North Islander Experience - field trips, practical workshops and lectures tailored to each of the populated North Isles, including activities to encourage young people to get involved Includes traditions and folklore such as dialect, literature and music. Storytelling events hosted around and tailored for each isle, relating to their history, culture, folklore, heritage, and modern developments. Events would be the basis for a full day event involving local schools and other groups. Funding would also be made available to students at local institutions (such as the Dept. of Archaeology, Orkney College UHI) to conduct research and dissertations on relevant elements relating to the historic, cultural, natural and built environment of the North Isles. This will allow new research to be developed in conjunction with local communities and groups and subsequently shared with the relevant communities.
<b>Audience / Beneficiaries</b>	Local school-age people and youths, local educational institutions and students, local community groups.
<b>Project Delivery</b>	Project to be coordinated by the NILPS delivery team in conjunction with OIC Education Dept., relevant North Isles schools, and local educational institutions who will assist in the promotion and delivery of various elements of the project. Where required, experts in storytelling, provision of workshops and lectures will be procured.
<b>Project Location</b>	Throughout all of the populated North Isles.
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. 10 storytelling events held, with at least 2 performers on each island.</li> <li>2. 15 students supported in their research and studies into the North Isles, with associated support from North Isles groups and communities.</li> <li>3. 10 youth ranger field trips (1 per island) held.</li> <li>4. 10 trips focussing on Curriculum for Excellence held (1 per island).</li> <li>5. 50 participants in the youth ranger field trips (with the option for youths to participate in up to 3 events around the North Isles).</li> <li>6. 10 North Islander workshops held (1 per island).</li> <li>7. 120 participants in the North Islander workshops.</li> </ol>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. Increase in knowledge and interest in the local communities and environment amounts local youths.</li> </ol>

	<ol style="list-style-type: none"> <li>2. Additional learning opportunities for S4 – S6 youths through Curriculum for Excellence.</li> <li>3. Support for students conducting research and studies in the North Isles and additional spin-offs to the local communities where the research will be conducted and subsequently shared with.</li> <li>4. Establishing of inter-island relationships amongst the youths of the North Isles.</li> <li>5. Opportunity for local experts and trainers to obtain work and associated income.</li> <li>6. Partnership working between OIC Depts. and other groups/bodies based locally.</li> </ol>
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of low uptake of project elements – mitigated through the promotion of the opportunities within local schools and education establishments. Positive discussions already taken place.</li> <li>2. Risk of not being able to source local experts for storytelling and training – mitigated through the known pool of existing expertise locally, with opportunities being advertised as appropriate.</li> </ol>
<b>Delivery Period</b>	2019 – 2022 for bursaries, 2020 – 2022 for other project deliverables.
<b>Costs</b>	Total estimated costs for project - £129,442.
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	<p>This project has clear linkages with the following HLF outcomes:</p> <ul style="list-style-type: none"> <li>• 4 - With HLF investment, people will have developed skills.</li> <li>• 5 - With HLF investment, people will have learned about heritage.</li> <li>• 8 - With HLF investment, more people and a wider range of people will have engaged with heritage.</li> </ul>

<b>Project Ref.</b>	
<b>Project Title</b>	Promotion and Development of the North Isles Visitor Offering.
<b>Project Description</b>	The Visitor and Marketing Study conducted (by local consultants Eyland Skyn) as part of the NILPS development phase, coupled with the feedback received during the initial and development phase, has highlighted the current and future importance of the Tourism industry to the North Isles. With such a breadth of activities and areas to see, the North Isles provides an excellent holiday destination. However, the industry faces challenges regarding promotion, transport, seasonality (and associated employment challenges) and facilities provision. Within this project there are several key elements which will address these issues and enable the industry to develop and sustain, allowing people visiting the North Isles to have a unique and memorable experience. One element will be the provision of training and development opportunities for those involved in tourism in the isles. The programme would be developed to run remotely, to overcome the challenge of people having the time to travel to the Mainland and could be tailored to suit the needs of the industry practitioners. Dark skies status offers new tourism opportunities to the North Isles, as well as ensuring the light quality is protected from external factors likely to cause light pollution. A training event focussing on how to progress this status will assist island communities in considering applying for Dark Skies status in the future and in doing so help establish new opportunities. The development of an online North Isles map/directory would take account of everything from walks, toilets, sights of special interest (using dropped in photo and video), plus using business directory information. The full map details will sit on Orkney.com, but data would also be made available to any groups who wish to make amendments. "DIY Tourist Information Centres" provide the opportunity to create seasonal visitor centres at core sites around the North Isles which would be moveable for re-use at other areas.
<b>Audience / Beneficiaries</b>	Local communities, local businesses, local community groups, visitors.
<b>Project Delivery</b>	Project to be coordinated by the NILPS delivery team in conjunction with OIC Economic Development, HIE, (as co-funders of <a href="http://www.orkney.com">www.orkney.com</a> ), local or national trainers (e.g. Royal Observatory, Edinburgh for dark skies), Orkney Tourism Group, VisitScotland, and isles development trusts (and associated tourism groups).
<b>Project Location</b>	Located throughout the populated North Isles, although some of the training might be held in Kirkwall.
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. Up to 10 "pop-up points provided to the North Isles (1 per island).</li> <li>2. An online map and directory to be developed.</li> <li>3. Downloadable app to be developed (TBC?)</li> <li>4. Up to 50 local businesses on the North Isles promoted via the map and directory.</li> <li>5. Up to 10 local heritage groups/centres on the North Isles promoted via the map and directory.</li> <li>6. 1 training event in dark skies being delivered for the North Isles to participate in.</li> <li>7. 10 participants from the North Isles (1 per island)</li> </ol>

	<p>representing a suitable group, trained at the dark skies training event.</p> <p>8. Up to 50 people trained through the tourism training initiatives.</p>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. A stronger, more skilled business community and workforce in the North Isles.</li> <li>2. Development of a digital map and directory which can be amended by local businesses.</li> <li>3. Better promotion of the services and facilities available for visitors to the North Isles.</li> <li>4. Increased visitor numbers and economic spin-offs to the North Isles businesses.</li> <li>5. Development and strengthening of partnerships between public bodies, industry representative groups, and North Isles businesses.</li> </ol>
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of poor uptake of training – mitigated through interest shown in development phase study, as well as proactive promotional campaign.</li> <li>2. Risk of poor uptake of business directory participation – mitigated through support offered in coordinating and updating the data.</li> <li>3. Risk of visitor numbers not increasing – mitigated through the ongoing promotion of the new facilities, a long-term objective.</li> </ol>
<b>Delivery Period</b>	2020 – 2022
<b>Costs</b>	Total estimated costs for project - £90,720.
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	<p>This project has clear linkages with the following HLF outcomes:</p> <ul style="list-style-type: none"> <li>• 4 - With HLF investment, people will have developed skills.</li> <li>• 5 - With HLF investment, people will have learned about heritage.</li> <li>• 9 - With HLF investment, your local area/community will be a better place to live, work or visit.</li> </ul>

<b>Project Ref.</b>	
<b>Project Title</b>	The sea around the North Isles – prehistory to modern times.
<b>Project Description</b>	The sea surrounding the North Isles has played an important part in the history and development of the islands and continues to do so. This project provides the opportunity for the North Isles communities to learn more about how the sea has shaped their communities and economies. One element will be the generating of a shipwreck inventory of the North Isles – a book which would enable the production of an up dated accurate record of the shipwrecks from across the centuries. Production of such a book will involve community engagement with drop-in sessions organised for the islands, and the collection of oral evidence in relation to individual wrecks for each of the isles. Also, geophysical survey work including the analysis of previously collected datasets and the collection of new data would investigate the location and extent of the wreck sites that surround the North Isles. Survey work would be carried out at individual island level, specifically – North Ronaldsay, Sanday, Westray and Papa Westray. A study into seafaring in prehistory would focus on the story of the earliest settlers as a maritime population, the outcomes of which could feed into booklets, academic studies and publications, talks, community projects and atlas pages for a downloadable document. Finally, organised boat trips to the remote North Isles for locals and visitors to participate in would allow the opportunity to explore some of the less accessible islands, learning about their natural environment and landscape.
<b>Audience / Beneficiaries</b>	Local communities, visitors, local heritage groups, academic/research institutions.
<b>Project Delivery</b>	Project to be coordinated by the NILPS delivery team in conjunction with Orkney Heritage Society and local boat operators (boat trips), and archaeological research group(s).
<b>Project Location</b>	Project will involve the sea around the North Isles, within the scheme boundary, with specific focus on North Ronaldsay, Sanday, Westray and Papa Westray. Remote islands for boat trips likely to be Eynhallow, Gairsay, Calf of Eday, Holm of Papay, Faray and Linga Holm.
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. 6 boat trips to remote North Isles.</li> <li>2. 150 people participating the in the boat trips (average 25 people per trip).</li> <li>3. 3 publications (both printed and online) highlighting the shipwreck inventory, detailed location, and prehistory of seafarers.</li> <li>4. 10 North Isles communities and associated community groups involved in supporting the research.</li> <li>5. Archaeological research group(s) engaged to carry out survey works and publications.</li> </ol>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. Better understanding and awareness of the location and state of shipwrecks in the North Isles surrounding waters.</li> <li>2. Local people engaged with the shipwreck and maritime history of the North Isles.</li> <li>3. Rare opportunity for people to visit remote North Isles and experience their natural environment and landscape.</li> </ol>
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of poor uptake of community participation – mitigated through interest shown in development phase study, as</li> </ol>

	<p>well as proactive promotional campaign.</p> <ol style="list-style-type: none"> <li>2. Risk of poor uptake of boat trips – mitigated through support trips organised by Orkney Heritage Society have ran in the past.</li> <li>3. Risk of not securing suitable archaeological experts for research – mitigated through the number of local (and national) experts operating within this field.</li> </ol>
<b>Delivery Period</b>	2020-2021
<b>Costs</b>	Total estimated costs for project - £102,140.
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	<p>This project has clear linkages with the following HLF outcomes:</p> <ul style="list-style-type: none"> <li>• 3 - With HLF investment, heritage will be identified/recorded.</li> <li>• 6 - With HLF investment, people will have volunteered time.</li> <li>• 8 - With HLF investment, more people and a wider range of people will have engaged with heritage.</li> </ul>

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<b>Project Ref.</b>	
<b>Project Title</b>	Tombs of the Isles: Neolithic Landscapes of the Dead Tomb Trail
<b>Project Description</b>	The project will involve new archaeological research, generally to be undertaken as survey and small scale excavation, at selected chambered tombs in the North Isles will be undertaken over a designated period. This research will be disseminated through 'trail' guide books, interpretation panels, exhibitions and 3-D visualisations, allowing the creation of 'Neolithic Landscapes of the Dead' chambered tomb trails. This trail will conjoin a number of monuments, many of which are currently rarely visited, which can be followed across the outer isles. The project provides a coherent linking theme across the North Isles in research and sustainable development. Communities on each island can participate in research that reflects the identity of their own island whilst promoting connectivity between islands.
<b>Audience / Beneficiaries</b>	Local communities, local schools.
<b>Project Delivery</b>	Project would be procured via OIC to a suitably qualified and experienced Archaeological Research Group to lead, with the NILPS delivery team providing support as and when required.
<b>Project Location</b>	Throughout the populated North Isles.
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. 10 Neolithic landscapes of the dead' trails established (1 for each island).</li> <li>2. 10 interpretation panels (1 for each island).</li> <li>3. 10 exhibitions, highlighting findings from each island, to be exhibited in heritage centre (or suitable location).</li> <li>4. Development of printed and downloadable (virtual) resource.</li> </ol>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. Increased socio-economic benefits through a rise in visitor numbers.</li> <li>2. Greater community engagement and investment in cultural heritage.</li> <li>3. Development of skills and training for community groups.</li> <li>4. Establishment and development of inter-island relationships between relevant groups and individuals.</li> </ol>
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of poor uptake of community participation – mitigated through interest shown in development phase study, as well as proactive promotional campaign.</li> <li>2. Risk of not securing suitable archaeological experts for research – mitigated through the number of local (and national) experts operating within this field.</li> <li>3. Risk of project being delivered on time – mitigated through the number of local (and national) experts operating within this field</li> </ol>
<b>Delivery Period</b>	2019-2021
<b>Costs</b>	Total estimated costs for project - £60,000.
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	<p>This project has clear linkages with the following HLF outcomes:</p> <ul style="list-style-type: none"> <li>• 2 - With HLF investment, heritage will be in better condition.</li> <li>• 3 - With HLF investment, heritage will be identified/recorded.</li> <li>• 6 - With HLF investment, people will have volunteered time.</li> </ul>

<b>Project Ref.</b>	
<b>Project Title</b>	Assessment and exploration of the North Isles Coasts.
<b>Project Description</b>	<p>The coasts of the North Isles provide important focal points within the landscape, as well as emphasising the relationships between the islands. Their importance cannot be overlooked, especially as coastal erosion continues to provide a very real threat. This project will assess and celebrate the history of the North Isles coasts and role they played in the local communities and economies. It will also provide the means for a proactive approach to addressing the threats posed by erosion of this important landscape. One element will be an Isles-wide project that examines the industrial heritage of the islands, focusing on the archaeology of kelping. There are large numbers of kelp pits, drying platforms and walls, and storehouses along the shores of the North Isles. By virtue of their coastal location, many of these features are now at risk from coastal erosion and this project could help record these sites before they are lost. One key site per island would be identified for the study. Also, a coastal assessment of each of the North Isles, focusing on coastlines not included in previous surveys would be undertaken. Members of the local community would be involved in these assessments, providing them with the fundamental skills to record archaeological information through photography, measured sketches etc. to create a local database which would form an essential tool for the preservation and management of their heritage. The Historic Environment Study identified some coastal sites which are actively eroding and benefit from rapid survey of the eroding section face and, if possible or appropriate, their immediate hinterland. Such sites are located on Sanday, North Ronaldsay, Stronsay, Egilsay, Rousay, Wyre, and Eynhallow. Once again, the provision of training to disseminate basic archaeological skills to local communities with which they could regularly record the status of vulnerable sites is a key element of this project.</p>
<b>Audience / Beneficiaries</b>	Local communities, local heritage groups, local schools.
<b>Project Delivery</b>	Various elements of the project would be procured via OIC to a suitably qualified and experienced Archaeological Research Group(s) to lead, with the NILPS delivery team providing support as and when required.
<b>Project Location</b>	Throughout the populated North Isles as well as Eynhallow.
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. 10 key sites (1 per populated North Isle) acting as a focus for more intensive survey into the industrial history, with a view to development of that area.</li> <li>2. 10 production and publication of leaflets regarding the above sites.</li> <li>3. 10 interpretation panels (1 per populated North Isle) showcasing the findings from the above surveys.</li> <li>4. 10 coastal assessments (1 per populated North Isle) focusing on coastlines not included in previous surveys.</li> <li>5. 5 assessments of coastal areas deemed to be actively eroding.</li> <li>5. Up to 50 people (5 per island) trained in basic</li> </ol>

	<p>archaeological skills.</p> <p>6. Production of a final publication highlighting the current state of the North Isles coats, for use by local communities, government organisations, and academic institutions.</p>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. Increased understanding of the industrial past of the North Isles coats.</li> <li>2. Detailed catalogue of the North Isles coats.</li> <li>3. Local community members and groups trained in new skills, which can be put to use in conducting coastal surveys in future years.</li> <li>4. Establishment and development of inter-island relationships between relevant groups and individuals.</li> </ol>
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of poor uptake of community participation for training – mitigated through interest shown in development phase study, as well as proactive promotional campaign.</li> <li>2. Risk of not securing suitable archaeological experts for research – mitigated through the number of local (and national) experts operating within this field.</li> <li>3. Risk of project being delivered on time – mitigated through the number of local (and national) experts operating within this field</li> </ol>
<b>Delivery Period</b>	2019-2021
<b>Costs</b>	Total estimated costs for project - £70,000.
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	<p>This project has clear linkages with the following HLF outcomes:</p> <ul style="list-style-type: none"> <li>• 1 - With HLF investment, heritage will be better managed.</li> <li>• 2 - With HLF investment, heritage will be in better condition.</li> <li>• 3 - With HLF investment, heritage will be identified/recorded.</li> <li>• 6 - With HLF investment, people will have volunteered time.</li> </ul>

<b>Project Ref.</b>	
<b>Project Title</b>	North Isles Habitat and Species Survey, Management and Restoration.
<b>Project Description</b>	The Biodiversity Study conducted as part of the NILPS development phase has highlighted the numerous opportunities for project works involving training, surveying, and restoring / conserving the natural environment of the North Isles. The study identified specific areas outside of existing designated sites where habitat surveys could be undertaken and fill data gaps as well as make an assessment of habitat quality and where possible make improvements to benefit biodiversity. Recommendations from this element of the project will lead to identifying areas outside of designated sites that would benefit from increased protection and/or restoration. A specific element of the project will be RSPB-led, involving habitat restoration for corncrake and waders within Egilsay. Education and community engagement in the restoration of habitats and species will be an important element. The works under this project will also allow for a training programme for corncrake, wader and wildflower meadow habitat management throughout North Isles. Also, seed collection of selected wildflowers that are important constituents of island biodiversity and the North Isles will be undertaken by organised groups, with plants grown. There is scope for plants to be used in restoration projects and community garden / conservation works.
<b>Audience / Beneficiaries</b>	Local communities, local gardening groups, Orkney Field Club, local schools, research bodies, visitors.
<b>Project Delivery</b>	Project coordinated by LP team and delivered (predominately with the project rangers) in conjunction with local RSPB and SNH offices, as well as local schools and community groups where appropriate. RSPB to lead on Egilsay habitat restoration element of the project.
<b>Project Location</b>	Throughout the North Isles, with specific focus on Egilsay for RSPB habitat restoration element of the project.
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. 1 short course, provided by local experts for community members (15-20) to provide information and give advice on appropriate propagation techniques.</li> <li>2. Seed collection across the 10 populated North Isles.</li> <li>3. Up to 20 habitat and vegetation surveys throughout the North Isles.</li> <li>4. A final report (produced by a suitable experienced professional) recommending areas for restoration / conservation of habitat.</li> <li>5. Up to 10 areas (average 1 per populated North Isle) where restoration of specific land and species can be conducted.</li> <li>6. Within Egilsay, restoration of habitat for Corncrake and waders on RSPB-owned site.</li> <li>7. Up to 100 people from across the North Isles (including school age) involved in the delivery and training of the various elements of the project.</li> </ol>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. Study and subsequent restoration of various habitats and species within the North Isles.</li> <li>2. Training and learning opportunities for North Isles residents and groups.</li> <li>3. Partnership working with NILPS delivery team working with</li> </ol>

	various local groups and RSPB.
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of poor uptake of community participation for training – mitigated through interest shown in Biodiversity study, as well as a planned proactive promotional campaign.</li> <li>2. Risk of not identifying suitable landowner consent for restoration works – mitigated through ongoing communications with relevant landowners during the project delivery phase.</li> <li>3. Risk of project being delivered on time – mitigated through the number of local (and national) experts operating within this field and ongoing support from NILPS delivery team, and RSPB's local knowledge and experience of delivering projects.</li> </ol>
<b>Delivery Period</b>	2020-2022.
<b>Costs</b>	Total estimated costs for project - £266,450.
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	<p>This project has clear linkages with the following HLF outcomes:</p> <ul style="list-style-type: none"> <li>• 2 - With HLF investment, heritage will be in better condition.</li> <li>• 3 - With HLF investment, heritage will be identified/recorded.</li> <li>• 4 – With HLF investment, people will have developed skills.</li> <li>• 7 - With HLF investment, negative environmental impacts will be reduced.</li> </ul>

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<b>Project Ref.</b>	
<b>Project Title</b>	North Isles Community Wildlife Recording
<b>Project Description</b>	The recording of local species and habitats has also been highlighted as an excellent opportunity through the Biodiversity study. Community-led surveys of individual species, co-ordinated by NILPS project rangers would be pan-island and involve, for example, breeding Curlew, Lapwing and Skylark in the wider countryside, coastal vegetated shingle, Common Blue butterfly, and seal haul-out sites. The voluntary diver recording group, Seasearch provide a good opportunity to increase marine species records and finer resolution habitat data through the training of snorkelers in survey techniques to conduct near shore surveys. Records are taken during the course itself and once divers and snorkelers are trained recording can be undertaken autonomously. With regard to specific species, information on Otter populations in the North Isles is very limited and numbers of animals are entirely unknown. Respondents from community surveys frequently mentioned the Otter as being of particular importance. Research into Otter numbers, through community work (sightings) and research (detailed mapping of otter activity) would aim to identify habitat preference and potential threats. A species regarded as critically endangered is Flapper Skate - information on presence and distribution in the North Isles is currently limited. Working in partnership with the Orkney Skate Trust, research would focus on a "tag and release" process, use of remotely Operate underwater Vehicle and recording of Skate egg cases on North Isles beaches.
<b>Audience / Beneficiaries</b>	Local communities, local development trusts (and associated rangers), research bodies, local schools.
<b>Project Delivery</b>	Project coordinated by LP team and delivered (predominately with the project rangers) in conjunction with Orkney Skate Trust, Seasearch, researchers, local development trusts (and associated rangers) as well as local schools and community groups where appropriate.
<b>Project Location</b>	Throughout the North Isles and associated sea (within the LP boundary scheme).
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. A detailed map of otter numbers and locations through the North Isles.</li> <li>2. Recording of Flapper Skate densities.</li> <li>3. Recording of Skate egg cases on North Isles beaches.</li> <li>4. 25 people trained to survey and identify marine elements.</li> <li>5. 25 people trained in targeted marine surveys to explore marine environments.</li> <li>6. 6 North Isles recording their local species and habitats.</li> <li>7. Up to 60 people (10 per participating island - including school-age) taking part in the recording.</li> </ol>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. Better understanding and accurate recording of key species within the North Isles and surrounding waters.</li> <li>2. Development of recording skills within the North Isles communities.</li> <li>3. New skills development through the diving courses provided.</li> <li>4. Better education of the local environment within the North Isles communities.</li> <li>5. Development and fostering of relationships between North</li> </ol>

	Isles communities as well as research groups. 6. Increase in understanding and appreciation of the local natural environment within North Isles communities.
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of poor uptake of community participation for training and recording – mitigated through interest shown in Biodiversity study, as well as a planned proactive promotional campaign.</li> <li>2. Risk of not identifying the anticipated detail of species recording – mitigated detailed techniques and equipment (and associated expertise) utilised, as well as community involvement and ownership.</li> <li>3. Risk of project being delivered on time – mitigated through the number of local (and national) experts operating within this project and ongoing support from NILPS delivery team.</li> </ol>
<b>Delivery Period</b>	2021-2022
<b>Costs</b>	Total estimated costs for project - £81,830.
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	<p>This project has clear linkages with the following HLF outcomes:</p> <ul style="list-style-type: none"> <li>• 3 - With HLF investment, heritage will be identified/recorded.</li> <li>• 4 – With HLF investment, people will have developed skills.</li> <li>• 7 - With HLF investment, negative environmental impacts will be reduced.</li> <li>• 8 - With HLF investment, more people and a wider range of people will have engaged with heritage.</li> </ul>

<b>Project Ref.</b>	
<b>Project Title</b>	Understanding the North Isles Natural Heritage.
<b>Project Description</b>	<p>This project will enable the North Isles communities to engage in a variety of activities and initiatives to help better understand and appreciate their natural heritage. The development of an inspiring and informative underwater motion graphics resource (virtual dives) through web-based platforms such as Google Earth will help users appreciate the importance of site's habitats and species and understand where in the site important features occur. Production of "Wild Places" guides will increase promotion of the natural history of the North Isles through production and publication of booklets, as well as being accessible online as a PDF document. Also, a series of information boards for each island that specifically illustrate sensitive or important wildlife sites for natural history will be produced (with community involvement). Where possible these boards would appear in car parks or access points and not in remote 'unspoilt' areas. With regard to existing bird hides in the North Isles, improvements and enhancements will be carried out in order to improve the existing space and methods for collating data that they currently offer, as well as the ongoing promotion and access to these important North Isles facilities. In order to assist in the overall objective of the project, as well as raising education and awareness of environmental issues which can stem from litter, an island litter removal scheme will be developed with the local communities throughout the North Isles.</p>
<b>Audience / Beneficiaries</b>	Local community, local rangers, visitors.
<b>Project Delivery</b>	Project coordinated by LP team and delivered (predominately with the project rangers) in conjunction with Scottish Natural Heritage, RSPB, local development trusts (and associated rangers) as well as local schools and community groups where appropriate.
<b>Project Location</b>	Throughout the North Isles. Bird hides potentially identified on Papa Westray, Sanday, Eday, and Shapinsay (others TBC).
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. Development of an underwater motion graphics resource.</li> <li>2. Production of 10 guides (average 1 per populated North Isle) which promote the natural history of the North Isles.</li> <li>3. Production of 20 interpretation boards (average 2 per populated North Isle) which promote the natural history of the North Isles.</li> <li>4. Up to 4 (possible more) bird hides enhanced.</li> <li>5. Annual litter removal scheme on each of the populated North Isles.</li> </ol>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. Better understanding and accurate recording of key habitats and species.</li> <li>2. Enhanced promotion and information of the natural environment on each of the populated North Isles.</li> <li>3. Cleaner beaches and coastlines through annual litter removals.</li> <li>4. Increase in understanding and appreciation of the local natural environment within North Isles communities.</li> </ol>
<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of poor uptake of community participation for education and litter removal – mitigated through interest shown in Biodiversity study, as well as a planned proactive promotional campaign and school engagement.</li> </ol>

	<p>2. Risk of not identifying the anticipated detail of species recording – mitigated detailed techniques and web-based technology to be adopted.</p> <p>3. Risk of project being delivered on time – mitigated through the number of local (and national) experts operating within this project and ongoing support from NILPS delivery team.</p>
<b>Delivery Period</b>	2019-2022
<b>Costs</b>	Total estimated costs for project - £191,000.
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	<p>This project has clear linkages with the following HLF outcomes:</p> <ul style="list-style-type: none"> <li>• 3 - With HLF investment, heritage will be identified/recorded.</li> <li>• 6 – With HLF investment, people will have volunteered time.</li> <li>• 7 - With HLF investment, negative environmental impacts will be reduced.</li> <li>• 9 - With HLF investment, your local area/community will be a better place to live, work or visit.</li> </ul>

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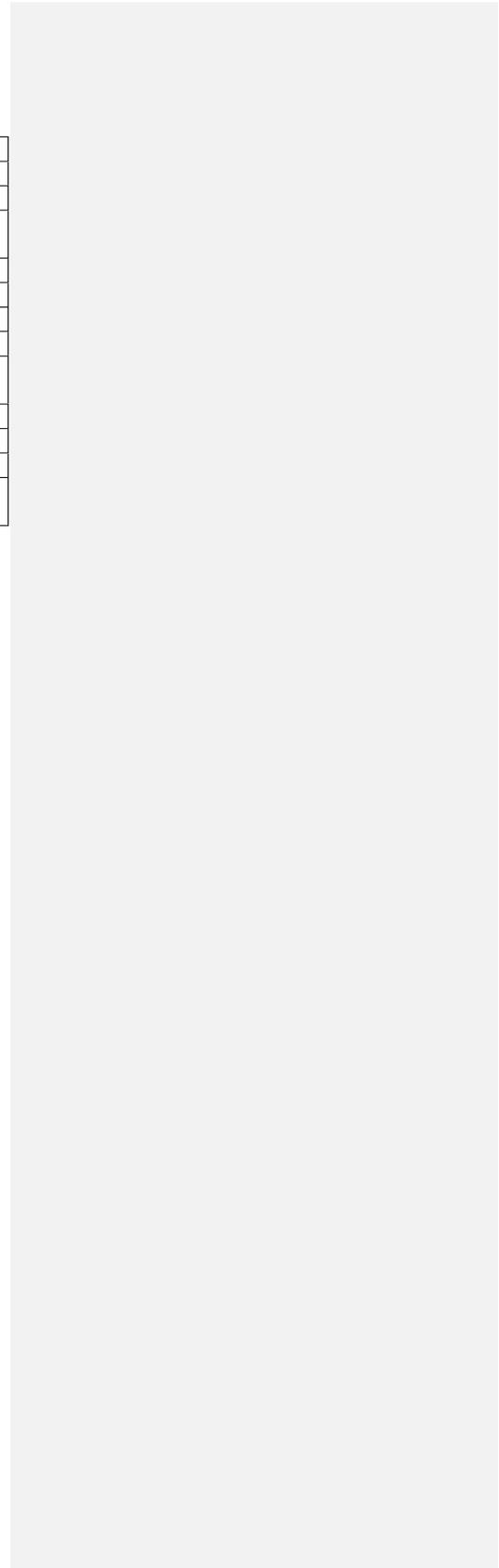
<b>Project Ref.</b>	
<b>Project Title</b>	North Isles Community Boat Building and Restoration.
<b>Project Description</b>	The connection and importance of the surrounding waters to the North Isles is well established and continues today. Historically, the North Isles has relied on the sea for its livelihood. This in turn has involved the development and passing on of boat building and restoration skills. With these traditional skills now in danger of being lost from the local communities, a selection of the North Isles have developed initiatives to ensure these skills can be kept alive and developed within their communities, being passed on to new generations. Within Westray, a community boat building and training initiative will be coordinated around the building of a traditional Westray Skiff. On Sanday, a Scar Viking boat replica would be constructed. On Stronsay, the restoration of the lifeboat from the SS Athenia, located within the village of Whitehall, will be restored. It is also anticipated that Westray will build a facility to store the new skiff, as well as the facility acting as a training hub for future training on restoration and repairs of boats, and providing an interpretative element detailing the project and the people involved. Each of these projects will involve local groups coordinating the sequence of events on each of their islands, with training focussed on secondary school-age pupils from the junior high schools on each of the islands. This will be done in conjunction with locally skilled boat builders and restorers. The project will also enable inter-island participation in the development of the individual boats, as well as future training and inter-island events related to the projects.
<b>Audience / Beneficiaries</b>	Local schools, local sailing clubs, local heritage trusts/groups, local communities.
<b>Project Delivery</b>	Project coordinated by LP team and delivered in conjunction with the Westray Sailing Club, Sanday Heritage Group, Stronsay Development Trust, Sanday Development Trust, and local schools and boat builders.
<b>Project Location</b>	Predominately based on Westray, Sanday, and Stronsay, with potential participation from other North Isles.
<b>Outputs</b>	<ol style="list-style-type: none"> <li>1. Skiff development training – 30 people trained (during the building of a traditional Westray Skiff and subsequent training events during the LP Scheme).</li> <li>2. Scar Viking training – 8 people trained during the building of a traditional Scar Viking boat replica.</li> <li>3. SS Athenia lifeboat restoration – 5 people trained during its restoration.</li> <li>4. 1 new skiff built for community use and events.</li> <li>5. 1 replica Scar Viking boat built for interpretation and visitor enhancement.</li> <li>6. 1 lifeboat restored for interpretation and visitor enhancement.</li> </ol>
<b>Outcomes</b>	<ol style="list-style-type: none"> <li>1. Community activities enabling secondary school-age pupils the opportunity to develop new skills and establish new relationships.</li> <li>2. Additional recreation and visitor offerings on 3 of the North Isles.</li> <li>3. Promotional and launch events on each of the islands, with local entertainment and events.</li> </ol>

<b>Risks and Mitigation Measures</b>	<ol style="list-style-type: none"> <li>1. Risk of low uptake of training projects – mitigated through the initial concerns which were raised locally of the loss of skills and interest in seeing project like this be taken forward in the scheme. Promotion of the training opportunities will be prominent throughout the North Isles during delivery.</li> <li>2. Risk of project being delivered on time – mitigated through the number of local (and national) experts operating within this project and ongoing support from NILPS delivery team.</li> </ol>
<b>Delivery Period</b>	2019 - 2022
<b>Costs</b>	Total estimated costs for project - £168,590.
<b>Funding</b>	
<b>Links to HLF Outcomes</b>	<p>This project has clear linkages with the following HLF outcomes:</p> <ul style="list-style-type: none"> <li>• 4 - With HLF investment, people will have developed skills.</li> <li>• 5 - With HLF investment, people will have learned about heritage.</li> <li>• 6 - With HLF investment, people will have volunteered time.</li> </ul>

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<b>Project Ref.</b>	
<b>Project Title</b>	
<b>Project Description</b>	
<b>Audience / Beneficiaries</b>	
<b>Project Delivery</b>	
<b>Project Location</b>	
<b>Outputs</b>	
<b>Outcomes</b>	
<b>Risks and Mitigation Measures</b>	
<b>Delivery Period</b>	
<b>Costs</b>	
<b>Funding</b>	
<b>Additional Information</b>	

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## **Get Growing! Community Garden Project**

### **Report to the Board of Sanday Development Trust – May 2017**

Following feedback from OIC, the additional fee has been paid for the planning application and we have received confirmation that the planning application has been submitted. Neighbour notifications were sent out last week and any comments/objections need to be received by 31<sup>st</sup> May. I haven't heard whether anyone from planning needs to visit the site, but they did indicate that this was likely.

An invitation to tender for groundworks, polytunnel & polycrub construction and shed & fencing erection was placed in the Sanday Sound at the beginning of April with a closing date of 21<sup>st</sup> April. No tenders were received so the advert was run again with a closing date of 26<sup>th</sup> May. There has been some interest and I am anticipating bids will be received.

We had a successful launch event on 7<sup>th</sup> May and we collected details from several people who are interested in volunteering at the garden or are offering plants/seeds or other help. Since the launch visit, several residents have been in touch to express interest in helping in the garden although they weren't able to attend the launch event. We have also managed to secure free ice cream tubs from Argo's in Stromness to use and Alan took delivery of 50 last week. He will be using some as planters initially and storing some for future use.

We had a very interesting and informative visit to mainland on 15<sup>th</sup> May and visited the Stromness Community Garden as well as several suppliers. Whilst the Stromness community garden isn't run in the same way ours will be, it was very informative and gave us lots to think about to make sure we set everything up correctly from the start to stop any problems further down the line. We are hoping to be able to visit the Papay Market Garden in the coming weeks also.

**Emma Neave-Webb 20<sup>th</sup> May 2017**

### Get Growing – May Update.

The focus in late April and May has been to carry out site visits to various locations which could either be of help to us in sourcing materials or in providing information on how best to set up our Community Garden. To that end I have been involved in the following:

1. Producing an ever growing tool and equipment list, linked to prices.
2. Writing a profile for the Sanday Sound.
3. Visiting the Rendalls nursery for valuable advice and also to set up an account for purchase of materials.
4. Visit the Garden Centre in Kirkwall to compare prices and see the type of plants available.
5. The Community Garden launch.
6. Visit Odinsgarth and collect 39 strawberry plants for the project. Also visit the polytunnel and garden.
7. Visit the Clackson's garden where we are offered cuttings and plants for the project.
8. Return to Odinsgarth to dig out raspberry canes and then re-pot them in donated animal lick tubs. Now stored at Stumpo.
9. Re-pot strawberry plants. Pots and compost from Rendalls. Also stored at Stumpo. Return old pots to Odinsgarth.
10. Contact shed builder in Kirkwall for a quote.
11. Contact Argo's to arrange a delivery of 50 used ice cream tubs to be used as planters or storage containers.
12. Visit Beedies shed builders at South Ronaldsay for a quote. Also visit the garden centre.
13. Visit Stromness Community Garden. Discover that their system is not one that we would want to employ.
14. Visit Highland Supplies and Birsay Farmers to set up accounts and check stock.
15. Visit Roo to view extensive planting of trees and shrubs – methodology and types used, with a view to repeating for our screening and attracting wildlife. Cuttings may be available. Also viewed the Polytunnel, Greenhouse and pond areas.

In the coming week the plan is to re-visit the Clackson's to collect plants and pot them up at Stumpo and to begin collecting sea weed to make a stock of liquid feed.

Finally plastic milk containers are being changed into plant labels, scoops and trays.

## **Harbour House Ideas**

### **LIVING ROOM**

- Downstairs master bedroom
- Living area
- Office accommodation
- Craft Shop- over Summer months ( manned by volunteers, or crafters selling their goods/10% of revenue from sales towards running cost of HH. (NOTE someone added this comment- thought it was for folk to try out Island life!)
- Sympathetic restoration and design, to reflect the past and the room/building
- Replace fire surround please.
- Privacy frosting on side window( comment was not made by neighbours).
- Make it better!
- Expose old stone front wall, restore, rag top, keep existing gate posts to maintain the look of the past.
- Make into bedroom for Flat 1/2 with en-suite or existing bath room.
- Needs to be easily cleaned between people.

### **BATHROOM**

- Walk in shower ( good for disabled access too)
- Replace in current layout, get rid of damp cupboard.
- Bath and Wet Room shower.
- Make shower room for Flat 1/2- have door off bedroom (by the bath).

### **KITCHEN**

- Re-fit kitchen with central island, one you can sit round also.
- Large space so could be made in to dining kitchen, or lounge/diner (then use the utility space as kitchen)
- Dining room, kitchen next door.
- Make into sitting room for Flat1/2, then knock through to provide entrance to one of the Flats.

### **UTILITY ROOM**

- Turn into kitchen
- Bigger window at the back to let more light in.
- A good room for a kitchen
- Good utility room
- Knock down to make a bigger area to include downstairs toilet and kitchen.
- Make it a kitchen for Flat 1/2, remove wall of back hall and incorporate into area to allow for a table.
- Take wall away-remove corridor.

### **BOX ROOM**

- Nice views-Bathroom upstairs, shower room downstairs.
- Upstairs toilet and shower
- Heating?
- Upstairs flat
- Upstairs bathroom, with accessibility on both floors
- Make bathroom/shower room for one of the Flats
- Make it a bedroom

- Is roof accessible?

### **BED ROOM NORTH**

- Heating
- Small en-suite in room
- Knock through to small bedroom to make an open plan kitchen/living room
- Keep as bedroom for Flat 1/2
- Do upstairs rooms have disabled access?

### **BED ROOM SOUTH**

- Nice big room, keep as a big bedroom.
- Could it be divided into two bedrooms with en-suites or maybe two offices?
- Divide into two bedrooms for flat.
- Make into kitchen/diner for flats.
- Could be upstairs living area as better views.
- Make it a normal bedroom
- Re-configure to have three bedrooms and a bathroom upstairs.

### **GENERIC QUESTION/IDEAS PUT DOWN-**

Turn into two semis, so they both have a garden area, open plan kitchen/living dining area, two upstairs bedrooms and bath/shower room.

That way one family won't get used to living in a very big house, (who may then find it hard to down size, or be put off by heating costs) heating bills cheaper in the semis, plus we are attracting two lots of families, not just one!

How often does this sort of building get used on other islands?

## Comments previously received from directors

Replace existing flat roof with Firestone system. Very cheap, easy to fit and guaranteed.

Rip out and replace all plasterboard and insulate with Kingspan or similar. If ceilings need serious repair then it would be a good idea to lower height and insulate.

Upgrade loft insulation\*\*.

Repair floors where necessary, vinyl flooring to kitchen, extension and bathroom, hard-wearing carpet to remaining areas including stairs.

New 'medium' grade kitchen cabinets and white goods in existing layout with a good quality worktop.

Remove existing rayburn, replace with efficient boiler and upgrade hot water storage tank\*\*.

Refit bathroom with medium grade fittings and electric shower.

Replace windows and exterior doors with new upvc in a style suiting the house and area.

Air source heating for downstairs. Electric panel heaters for upstairs.

Loft insulation should be sheeps wool product.

Solar/ air source water heating system would be preferable. Can we have high pressure systems here?

We should be looking at micro-generation too.

Layout should remain as is. We don't need to be producing a show house, we are providing a low-cost rental for people wanting to move to Sanday. The outside should fit in with the area and, where possible, be designed to get maximum grant funding.

We should be aiming at an easy-to-run house that has systems that do not need constant servicing or attention and which will not cost the occupants a great deal to run....or us a lot to pay for when empty.

I think we should also be making it as easy as possible for tendering from local tradespeople.

1. Retain the extension and add a monopitch roof off the eaves of the main house. It makes no sense to demolish part of the asset we have just purchased just because the roof leaks. The foundations and block cavity walls are sound, therefore we should utilise the space, but do away with the flat roof. These are not compatible with high rainfall areas whatever materials are used. The renovated space will make a good utility room, cloakroom, and wc. The roof space created could provide storage.

2. Look at reinstating the original hall and staircase whilst retaining three bedrooms. In my opinion the current stair destroys the whole character of the house. I believe character is important and we should be looking at possible design options before reaching firm decisions. There are a number of possibilities such as upstairs bathroom etc., but the practicality of any option can only be decided on after measurement, scale drawings, and design work.

3. Demolish the existing porch and build new in character with the period of the house. Possible NILPS funding.

4. Fully insulate roof, walls and floors for energy efficiency.

5. Ideally replace windows in character with the period of the house, but I would make this dependant on the availability of NILPS funding for external heritage works. The existing windows have life in them yet so could be retained to allow other work.

6. With proper insulation, we should be able to save on the heating system. I favour a dry system for renting out, either air to air or high efficiency electric panel heaters. If floors are to be insulated we could look at underfloor heating with an air source heat pump, but personally I find underfloor heating too slow to respond to changes in temperature.

All of the above points are based on a quick look with no measurements or calculations to suggest viability. I believe an architect is our best way forward. A house designed by committee would be a disaster, and we need to know what is possible before we look at what we can afford. I think we can create a magnificent three bedroom house without blowing the budget, if we spend a little time now getting professional advice and design work done. It might be quicker as well rather than spending the next few months looking for consensus.