

Sanday Development Trust

enhancing quality of life



Minutes of the meeting of the Sanday Development Trust held at Heilsa Fjold on Tuesday 25 February 2014 at 8.00 pm

Present: S Towrie (in the Chair); L Brown; R Brown; U Clackson ; H Collinson; D Grieve: C Leslie; D Skea; M Stockton; S Thorne; J Towrie and R Towrie

In attendance: K Howe (Administration and Finance Officer, Clerk); J Taylor (Centre Manager); R Thorne (Ranger); P Allan (Observer)

1. Apologies

There were no directors absent but other apologies were received from G Ellis (Projects and Grants Officer), G Speers (Family Drop-in supervisor) and S Clackson.

2. Minutes of the last meeting

Minutes of the meeting held on 14 January had been circulated.

Action agreed: That the minutes of the meeting held on 14 January 2014 be confirmed as a correct record and be signed by the chairman.

3. Centre Manager's report

A report had been circulated. J Taylor added that, in response to a parental request, volunteers were being sought to be present for evening drop-in sessions at Heilsa Fjold for children aged 12 to 16. It was envisaged that there would initially be one or two evening sessions a month but that this would be reviewed depending on success.

Action agreed: That the report be received with thanks

4. Re-use container

The future of the Re-use container had been discussed by the Recycling group. It had been agreed that whereas the container was still useful in the short term, it would probably not be suitable for long term use. No firm conclusions had been reached however as the future site of the Re-use centre had not yet been agreed.

5. Re-use collection policy

The Recycling group had discussed and agreed a policy for acceptance of goods to the Re-use centre. This was to be circulated.

6. Lease agreement with HM Coastguard

The solicitor acting on behalf of the Coastguard had accepted that access to the shed at Heilsa Fjold was acceptable. It was hoped that a final agreement would be signed very soon

Action agreed: That the projects and grants officer continue to follow up this matter.

7. Car hire on Sanday

The Board had lamented the lack of a car hire service on the island and were in agreement that it was essential that visitors to Sanday have the option to hire a car in order to maintain and improve services to the community.

P Allen was currently offering a taxi service but was no longer offering car hire because the cost of insurance made it impossible to run such a business profitably. P Allen circulated a report outlining the relative costs of leasing and buying a car for a hire business. C Leslie had also discussed insurance with Clark Thompson and had come up with similar figures. The conclusion was that car hire would only be viable if it was subsidised.

The Board were not aware of any opportunities for funding recurring costs such as insurance but felt that an application to SRCIC might be appropriate once SRCIC were in a position to make funds available to the community.

It was suggested that one of the car hire firms on Orkney Mainland might be willing to put a car on the island for island hires. P Allen agreed to look into this.

D Skea and J Taylor left the meeting at this point.

8. Development Trust Website

The grants and projects officer had been in contact with the web master to discuss the apparent viral problem which some people had experienced. Some adware had been inserted into the site and was now removed but nothing was found on the site which would not be detected and dealt with by normal anti-virus software.

9. Finance report

The finance report had been circulated. The balance of the Soulka fund was questioned.

Action agreed: That the report be received with thanks and that the administration and finance officer double check the Soulka balance.

10. Administration and Finance Officer report

A report had been circulated.

Action agreed:

8i That the report be received with thanks

8ii That the simplified expenses claim form be approved.

8iii That the allowance for printing at home, where approved, be re-considered.

11. Projects and Grants Officer report

A report had been circulated. The rental charge for the business units at the Heritage Centre was discussed.

Action agreed:

9i That the report be received with thanks

9ii That the rental charge for the Recycling group to use a business unit for the Re-use centre be set initially at £60 per calendar month but that this be kept under review.

12. Ranger report

A report had been circulated.

A meeting was to be held with representatives from Orkney Islands Council and Scottish Natural Heritage to discuss the proposed marine centre.

In response to a question, R Thorne said that he would be pleased to receive and consider suggestions for ranger activities.

13. Saturday drop-in report

A report had been circulated. The Board were delighted to hear how well the Saturday drop-ins were going and praised G Speers for her continuing efforts.

Action agreed: That the report be received with thanks

14. Recycling group report

Minutes of a meeting of the Recycling group had been circulated. Matters arising had been discussed earlier in the meeting.

Action agreed: That the report be received with thanks

15. Heritage group report and finance report

A report had been circulated. It was added that two volunteers would be doing voluntary work for the group as part of their gold Duke of Edinburgh award.

16. LEADER funding

A new round of LEADER funding was being planned. S Towrie was to attend a meeting at Highlands and Islands Enterprise in Kirkwall on 28 February in order to hear what was being planned.

17. Date and time of next meeting

Following on from the training session on strategic planning it was felt that the next meeting should be for planning.

Action agreed: That a planning meeting be held on Tuesday 18 March at 7.30pm

