



**Minutes of the meeting of the Sanday Development Trust
held at Heilsa Fjold on Tuesday 22 April 2014 at 7.30 pm**

Present: S Towrie (in the Chair); L Brown; R Brown; U Clackson ; H Collinson; D Grieve;
D Skea; M Stockton; S Thorne; J Towrie and R Towrie

In attendance: G Ellis (Projects and Grants Officer); K Howe (Administration and Finance
Officer, Clerk); R Thorne (Ranger); P Allan (Observer); A Binnie (Observer)

1. Apologies

Apologies for absence were received from C Leslie

Action agreed: That consent for absence be given to C Leslie

2. Minutes of the last ordinary meeting

Minutes of the meeting held on 25 February had been circulated.

Action agreed: That the minutes of the meeting held on 25 February 2014, including the
confidential minutes, be confirmed as a correct record and be signed by the chairman.

3. Minutes of the planning meeting

Minutes of the planning meeting held on 18 March had been circulated.

Action agreed: That the minutes of the meeting held on 18 March 2014 be confirmed as a
correct record and be signed by the chairman.

Matters arising from the Minutes

4. Planning meeting

It was suggested that the offer from the Lighthouse Board to take possession of the
lighthouse accommodation building should be reconsidered. If the Trust had responsibility
for the building, there was potential for using the building for the benefit of the community at
some point in the future.

Action agreed: That a working group, led by D Grieve and L Brown, carry out a feasibility
study and report back to the Board at the next meeting.

5. Coastguard Lease

There was a further delay with the lease agreement because Orkney Islands Council still held a security over the Heilsa Fjold building which should have been discharged on completion of the building. The solicitor had been asked to resolve the matter.

Action agreed: That the projects and grants officer continue to follow this up.

6. Car hire service

There was no interest from car hire companies in Kirkwall to put a hire car on Sanday. However, a new, widespread, service was being offered by the company 'easycar' which would facilitate occasional hiring out of private cars on behalf of individual car owners. It would be up to individuals to come to an agreement with 'easycar' if they were interested in taking up the offer. The Trust would not necessarily have any role to play but it was felt that it would be useful to draw attention to the scheme.

Action agreed: That U Clackson contact 'easycar' to see if they had any advertising material which the Trust could distribute on Sanday.

7. Screen Machine

The Screen Machine were planning two visits to Sanday in 2014. The Board had already agreed to support one visit with a contribution of £108 and were asked to support the second visit to the same extent. There was no budget for items of this nature and it was felt that a decision should be deferred until after the first visit so that the popularity of the Screen Machine could be assessed.

Action agreed: That this item be included on the agenda for the next meeting

8. Finance report

A finance report showing fund balances had been circulated.

It was noted that £2000 of unrestricted funds which had been mistakenly allocated to leaflet reprints was now included in the general fund. Funds would therefore have to be found for any leaflets which were to be reprinted.

Action agreed:

8i That the report be received with thanks

8ii That the grants and projects officer liaise with the ranger to assess the need for leaflet reprints and that funding be sought from Sanday Community Council/SSE if necessary.

9. Administration and Finance Officer report

A report had been circulated and the Board were asked to approve the revised equality and diversity policy and the new sickness absence policy.

Action agreed:

9i That the report be received with thanks

9ii That the revised equality and diversity policy be approved

9iii That approval of the sickness absence policy be deferred to the next meeting to give the Board more time to consider the implications.

10. Projects and Grants Officer report

A report had been circulated.

10i The Board were asked to consider an application to the Community Council for funding to support a temporary employee at the new Heritage Centre. It was felt that this would give a great advantage to the Heritage Centre and it was hoped that the Centre would be able to support an employee in the future.

Action agreed: That the funding application be approved

10ii Following a meeting of Community Broadband Scotland it was noted that around 70 to 80% of the population locally received a broadband service which they currently regarded as satisfactory. The group were considering how best to proceed in the light of this outcome.

Action agreed: That the report be received with thanks

11. Centre Manager report

A report had been circulated outlining Centre users and uses. The café had started well. The café opening days were to change because the Royal Bank of Scotland were changing their opening day and the bus shopping day was therefore changing also. The café would be open on Wednesdays and Thursdays from May.

Action agreed: That the report be received with thanks

12. Saturday drop-in report

A report had been received. The drop-ins continued to be popular.

Action agreed: That the report be received with thanks

13. Ranger report

A report had been circulated.

Action agreed: That the report be received with thanks

14. Heritage group report

A report had been circulated.

Action agreed: That the report be received with thanks

15. Sanday Tourism and Business Group (STaBG)

The STaBG had decided to discontinue and asked the Trust to receive their remaining funds to be used for advertising in the Islander paper for the next two years. The Board felt there were implications which would need to be considered before agreeing to the STaBG request.

Action agreed: That this item be considered at the next meeting.

16. Date and time of next meeting

Action agreed: That the next meeting be held on Tuesday 10 June at 7.30pm

