

Minute of the Meeting of Sanday Community Council held in the Sanday Community School on Tuesday, 7 June 2016 at 19:30

Present:

Mr R Brown, Mrs N Brown, Mr P Allan, Mr J Dearness, Mr J Muir, Mrs J Seatter and Mr A Towrie.

In Attendance:

- Councillor S Hagan.
- Mrs J McGrath, Community Council Liaison Officer/Interim Clerk.
- 3 members of the public.

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1. Election of Chair

The Interim Clerk opened the meeting and distributed papers for a secret ballot to elect a Chairperson. With a majority vote, it was:

Resolved that Mr R Brown be appointed as Chairperson of Sanday Community Council.

Mr R Brown took the Chair.

2. Election of Vice Chair

Resolved that Mrs J Seatter be appointed as Vice Chair of Sanday Community Council.

3. Election of Municipal and Roads Services (MARS) Representative

Resolved that Mr A Towrie be appointed as MARS Representative for Sanday Community Council.

4. Election of Planning Representative

Resolved that Mrs N Brown be appointed as Planning Representative for Sanday Community Council.

5. Election of Transport Representative

Resolved that Mrs J Seatter be appointed as Transport Representative for Sanday Community Council.

6. Election of Sanday Development Trust Representative

Resolved that Mr J Muir be appointed as Sanday Development Trust Representative for Sanday Community Council.

7. Apologies

Resolved to note that apologies for absence had been intimated on behalf of Councillors S Clackson and G Sinclair.

8. Minute of Meeting Held on 22 March 2016

The minute of the meeting of Sanday Community Council held on 22 March 2016 was approved, being proposed by Mr J Dearness and seconded by Mrs J Seatter, subject to the following addition:

At Item 3. A., add “and that the Service Improvement Officer should liaise directly with the Burial Ground Clerk” to the second last sentence of the first paragraph.

9. Matters Arising

A. Kirkyard Update

The Interim Clerk distributed a draft letter which had been received from the Service Improvement Officer, which was going to be sent to individuals who had reserved lairs at Burness Kirkyard. Members felt that consultation should be had with the Burial Grounds Clerk prior to any letter of this nature being sent out, and again noted that this was an extremely sensitive issue. Members also asked that consideration be given to a note being included in the next edition of the Sanday Sound to advise the local community of the situation, and detailing progress with providing additional cemetery space. Following discussion, it was:

Resolved:

1. That the Interim Clerk would ask the Service Improvement Officer to liaise with the Burial Grounds Clerk and to consider who the recipients of the letter should be.
2. That the Interim Clerk would ask the Service Improvement Officer for an update to be included in the Sanday Sound to inform the local community of the current situation regarding the shortage of lairs.

B. Maintenance of War Memorial

The Chair advised that the current contractor was willing to add the area at the war memorial to his duties. Members advised that this area should be added to the contract for the next year, and it was:

Resolved to note the information.

C. Kirkyard Maintenance

The Chair reported that a pillar at Burness Kirkyard had been damaged and that the hinge on one of the gates was worn and that there was also a hole in the back wall at the corner. A local tradesman was willing to source hinges and mend the gate and point up the pillar to make it good. Members also advised that turf needed to be laid at the small gate at Burness Kirkyard and work done on the Cross Kirkyard gates. It was suggested that all the jobs could be put on the same order and that the works could then be done as soon as time allowed. The Chair agreed to check all the kirkyards for any other repairs required and to report back, and it was:

Resolved to note the information and that the Chair would check all kirkyards for any works required.

D. Post of Clerk

The Interim Clerk updated members on what the current standard remuneration was for Community Council Clerks, and it was:

Resolved to note the contents of the report.

E. Christmas Tree Lighting

Following an update from the Interim Clerk regarding the annual Christmas Tree Lighting arrangements, it was:

Resolved to note the information provided and that the necessary paperwork would be sent to Sanday Community Council by Democratic Services in due course.

F. Road Sign for Bay of Lopness

Following an update from the Interim Clerk and assurances from members that the works had been undertaken, it was:

Resolved to note that a replacement sign had been erected for the Bay of Lopness in time for the recent commemorations.

G. Battle of Jutland Commemorations

Following feedback from members on the recent events arranged by the Sanday Heritage Group during the Battle of Jutland Commemorations, including that they were well attended and put together, it was:

Resolved to note the information provided and that the Interim Clerk would arrange for a thank you letter to be sent to Sanday Heritage Group on the Community Council's behalf.

H. Spurness Fund

Following an update from the Interim Clerk on amounts that could be taken from the Spurness Micro Fund each year, it was:

Resolved that the Interim Clerk should advise Scottish and Southern Energy plc (SSE) that the Community Council would like to increase the micro grant level to £5,000 per annum, and that they would like to dedicate their variable payment to the micro grants in order to access funds from July.

I. Hearsy Hoose

Following an update from the Chair regarding the Hearsy Hoose, members heard that it now housed the hearse and that it was accessible to visitors, and it was:

Resolved to note the information provided.

10. Correspondence

A. Former Care Home at Ladybank

Following consideration of correspondence received from Democratic Services, copies of which had previously been circulated, informing members that the care home at Ladybank was not currently registered as a care home and had not been for in-excess of ten years, it was:

Resolved to note the information provided.

B. Annual Grants

Following consideration of correspondence received from Democratic Services, copies of which had been previously circulated, providing notification of the Community Council Annual Grant allocation for 2016/2017, it was:

Resolved to note the information provided.

C. Inter-Island Transport Study

Following consideration of correspondence received from Democratic Services, copies of which had been previously circulated, regarding the next stage of the Inter-Island Transport Study, it was:

Resolved to note the information provided and that a public engagement event was scheduled for 28 June 2016.

D. The Proposed Plan 2016

Following consideration of correspondence received from Democratic Services, copies of which had been previously circulated, regarding the publication of the Proposed Plan 2016, Action Programme 2016, draft Supplementary Guidance on the Settlement Statements and the associated Environmental Report, it was:

Resolved to note the information provided and that the consultation period was due to end on 16 June 2016.

E. Kettletoft Pier

Following consideration of correspondence received from Democratic Services, copies of which had been previously circulated, regarding works required at Kettletoft Pier, members also noted that a mooring buoy for yachts had recently been installed, and it was:

Resolved to note the information provided and that works to the pier would be undertaken in due course.

F. Recycling Facility

Members considered correspondence received from Democratic Services, copies of which had been previously circulated, regarding the local recycling facility. Members noted that a container for collecting plastic had recently been sent to the island in error and that there was not currently a capacity to provide this service to the islands at present, and it was:

Resolved to note the information provided.

G. Black Bags

Members discussed complaints which had been received regarding replacement black rubbish bags not being delivered anymore and individuals being told to collect them from Sinclair's General Stores. This was causing problems to those that didn't have cars or shop there. Members agreed that there should be a collection point at Sinclair Haulage and that the Interim Clerk should enquire as to when the annual drop to households would be, and it was:

Resolved to note the information and that the Interim Clerk would make enquiries with the relevant department.

H. Letters of Thanks

The Interim Clerk had received correspondence from Sanday Afternoon Club, Sanday Heritage Group and Sanday Development Trust, thanking the Community Council for providing recent financial assistance, and it was:

Resolved to note the contents of the correspondence.

11. Finance

A. Annual Accounts 2015/2016

Following consideration of the final accounts for 2015/2016, copies of which had previously been circulated, it was:

Resolved to note the information provided.

B. General Fund

Following consideration of a financial statement for the General Fund, it was:

Resolved to note that the estimated balance was £9,992.58, as at 27 May 2016.

B. Spurness Wind Fund (Micro Grants)

Following consideration of a financial statement for the Spurness Wind Fund, it was:

Resolved to note that the estimated balance was £106.72, as at 27 May 2016.

C. Community Council Grant Scheme (CCGS)

Following consideration of a financial statement for the Community Council Grant Scheme, it was:

Resolved to note that £2,654.59 remained available for approval in the main capping limited for approval, as at 27 May 2016.

D. Community Development Fund

Following consideration of the financial statement for the Community Development Fund, it was:

Resolved to note that the balance remaining for approval was £4,419.68, as at 27 May 2016.

E. Seedcorn Fund

Following consideration of the financial statement for the Seedcorn Fund, it was:

Resolved to note the balance remaining available for allocation of £4,218.03, as at 27 May 2016.

12. Financial Requests

A. Bag the Bruck 2016

The Interim Clerk advised members that only one Bag the Bruck claim form remained outstanding, and it was:

Resolved to await the remaining claim form for Bag the Bruck and once this was received, to agree awards by email.

B. Sanday Community School

The Chair, J Seatter and J Muir declared an interest in this item and were not present during discussion thereof.

Following consideration of correspondence received from Sanday Community School, copies of which had been previously circulated, regarding a request for further financial assistance towards the forthcoming school trip to Iceland, members noted that £7,000 had already been awarded from the Spurness Community Fund, and it was:

Resolved:

1. To submit an application for CCGS funding on a total project cost of £299 towards travel within Orkney.
2. To donate a further £301 from the General Fund.

C. Heritage Research Grant – Colliness Gun Battery

Following consideration of correspondence from Mr Bill Cainan, copies of which had been previously circulated, regarding a request for financial assistance towards expenses to allow continuing research into the gun battery at Colliness during May 2016, it was:

Resolved to grant £250 from the General Fund towards Mr Cainan's expenses.

D. West Cott Bakery

Following consideration of correspondence, copies of which had been previously circulated, regarding a request for assistance towards new bakery equipment, members voiced their support for the project and agreed that it would be an asset for the island to have its own bakery. However, they agreed that a letter should be sent detailing their support and requesting more information on any additional funding required so that this application could be considered more fully at a future meeting. Following discussion, it was:

Resolved that the Interim Clerk should write requesting further information on the project and for sight of the business plan, once complete.

E. Micro Grant Application – Arran Walker

Following consideration of correspondence received from James Walker on behalf of his son, copies of which had been previously circulated, regarding a request for

financial assistance towards attending weekly Under 13's county football training in Kirkwall, and associated trips south, it was:

Resolved to grant £250 from the Spurness Micro Grant Fund.

F. SSE Spurness Community Fund Application – Sanday Duke of Edinburgh

P Allan declared an interest in the following item and was not present during discussion thereof.

Following consideration of correspondence received from SSE, copies of which had been previously circulated, regarding a financial application to the Spurness Community Fund, it was:

Resolved to note that members had agreed to the £2,500 grant being awarded by SSE and that no conditions required to be set.

G. SSE Spurness Community Fund Application - Sanday Community School

The Chair and J Seatter declared an interest in the following item and were not present during discussion thereof.

Following consideration of correspondence received from SSE, copies of which had been previously circulated, regarding a financial application to the Spurness Community Fund, it was:

Resolved to note that members had agreed to the £1,250 grant being awarded by SSE and that no conditions required to be set.

H. Sanday Agricultural Association

J Dearness and J Muir declared an interest in the following item and were not present during discussion thereof.

The Chair reported that correspondence had been received from the secretary of Sanday Agricultural Association, requesting financial assistance towards the running costs of the 2016 Sanday Show, and it was:

Resolved to submit a CCSG application on a total project cost of £300 for assistance towards running cost of the annual show for Sanday Agricultural Association.

I. Haulage of Aggregate – Ms C Weston

The Interim Clerk advised that an application for assistance with haulage costs of aggregate had been received from C Weston, Telegraph Cottage, Sanday, and it was:

Resolved to grant £50 from CCGS towards the haulage costs of aggregate.

13. Reports from Community Council Representatives

A. Transport Representative

Resolved to note there was nothing to report.

B. Planning Representative

After hearing a report from the Planning Representative advising members of an application for a 3kw wind turbine generators at Woo, it was:

Resolved to note the information from the Planning Representative.

C. MARS Representative

Resolved to note there was nothing to report.

D. Development Trust Representative

After hearing a report from the Development Trust Representative advising members of forthcoming staffing changes, a cut on turbine funding and a joint meeting to be held prior to the summer break, it was:

Resolved to note the contents of the report.

14. Consultation

Draft Road Naming, Numbering and Addressing

Policy and Procedure Guidelines

Following consideration of the draft Road Naming, Numbering and Addressing - Policy and Procedure Guidelines, copies of which had been previously circulated, it was:

Resolved to note the deadline for comments to Democratic Services of 11 July 2016.

15. Publications

The following publications were made available at the meeting for members to view:

- Orkney Ferries Limited – Statistical Report for March 2016.
- Internal Air Passenger Service Figures – April and May 2016.

16. AOCB

A. Emergency Services

Members heard that a member of the community had requested information on what the procedure was during an emergency on the island and, following discussion, it was:

Resolved that the Interim Clerk would write to the Emergency Planning Officer requesting information on emergency procedures.

B. Walks for All Assessments

Members heard that a group of Dutch students had been visiting the island and had walked all the footpaths, grading them and passing them against the Walks for All criteria. It was reported that results of the assessments would be reported to the Orkney Local Access Forum and feedback provided to the Community Council in due course, and it was:

Resolved to note the information provided.

17. Date of Next Meeting

After consideration of a date for the next meeting, it was:

Resolved that the next meetings of the Sanday Community Council would be held on:

- 6 September 2016.
- 1 November 2016.

Both at 19:30 in Sanday Community School.

18. Conclusion of Meeting

There being no further business, the Chair thanked members for attending and the meeting was concluded at 21:45.